



NATIONAL COMMISSION ON LIBRARIES AND INFORMATION SCIENCE

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FREDERICK H. BURKHARDT
Chairman

MINUTES

November 14-15, 1974

National Academy of Sciences
Washington, D.C.

Members Present: Aines; Becker; Casey; Cuadra; Dunlap; Lorenz
(for Mumford); Moore; Scott; Velde; Wu; and
Burkhardt, Chairman, residing

Staff Present : Trezza, Swartz, Reszetar and Cranwell

Guests Present : Lee Burchinal, NSF-Office of Science Information
Services

Eugene Palmour, Marcia Bellassai, and Nancy Roderer,
Westat, Inc.

Wolfgang Ettel, West Germany

Heihachiro Suzuki, Tokyo, Japan

Douglas M. Knight, Advisor to Pahlavi Library Project
Daryoosha Shafa, Iran

The meeting was called to order at 1:30 p.m. The minutes were approved
as distributed by the staff.

Presentation by Dr. Burchinal

Dr. Lee Burchinal, Director, Office of Science Information Service, National
Science Foundation, presented an outline of the proposed program of OSIS to
"improve access and use of scientific and technical information." The OSIS
program is organized around three priorities:

- Research studies to provide guidance for improving the management
of U.S. scientific and technical information services.
- Experimental projects to facilitate integration of service net-
works capable of providing assured, cost-effective access to
scientific information.
- Operational activities designed to promote the wider use of
scientific and technical information among scientists, engineers
and others.

To focus attention on specific requirements in the near future, OSIS has identified 17 planning goals:

1. To measure benefits from information use.
2. To provide guidance for improved management of scientific and technical information services.
3. To strengthen information science as a scientific discipline.
4. To mobilize existing information resources to meet national needs.
5. To improve national coordination among scientific and technical information services.
6. To increase return on international activities.
7. To promote use of OSIS-sponsored results.
8. To foster publication in computer accessible form.
9. To promote the banking of factual data.
10. To encourage the abstracting and/or indexing of new information.
11. To foster the development of networks among scientific and technical information services.
12. To advance user-control in finding needed information.
13. To encourage computer-aided usage of information.
14. To facilitate college and graduate-level awareness of scientific and technical information services.
15. To promote on-the-job education and training of scientists and engineers.
16. To promote guidelines for management of information services within large organizations.
17. To provide guidelines for establishing work conditions that enhance the useful application of information.

After considerable discussion by the Commission members regarding the similarity between the proposed program of OSIS and the Commission's National Program Document, it was suggested that Dr. Cuadra prepare a letter from the Commission to Dr. H. Guyford Stever, Director of NSF, relative to the NSF program and its relationship to the Commission.

Presentation by Eugene Palmour

Mr. Eugene Palmour, Project Director for the study on "*Resource and Bibliographic Support for a Nationwide Library Program*" by Westat, Inc., presented a brief review of the summary and recommendations contained in the final report. Mr. Palmour was accompanied by Ms. Marcia Bellassai and Ms. Nancy Roderer. Mr. Palmour stated that rational development of a nationwide program for resource sharing requires:

1. Cooperative collection development;
2. Bibliographic access to materials;
3. Channels of communications;
4. Delivery of materials;
5. Compensation to lending libraries; and
6. Education in concepts and use of the program.

Recognizing these requirements, this study recommends:

1. That a National Library Network be established as an independent agency of the Federal Government comprised of a (a) Resource System; (b) Bibliographic System; and (3) Communications System.
2. That the Library of Congress, through its MARC Project, should be designated as implementor and coordinator in the expansion of the current MARC data base to provide the comprehensive authoritative bibliographic coverage required, in a manner responsive to needs of the total national information community.
3. That operational responsibility for the network should rest largely at the regional level made up of four Regional Library Support Centers designated within the framework of the National Library Network.
4. That development at the regional centers should include organization of delivery zones which will provide rapid access to needed materials available at that level.
5. That individual states should designate the State Library Agency or other identified library or agency as state coordinator for library support services of the network and should ensure adequate channels and facilities, if needed, for providing access to support services for local libraries or library systems.

6. That individual libraries should play a participatory role in the Network sharing both their material and human resources by serving as system components and designated Resource Libraries and by involvement in decision-making to provide network services most responsive to their patrons.

The Commission determined that a conference consisting of high-level technical persons be held in early March to discuss, review and make recommendations on possible steps to be taken in implementing the recommendations of the Westat report. This conference would be similar in purpose and size to the Implementation Conference on the Continuing Education Study. Messrs. Becker, Cuadra, Lorenz and Aines were asked to work with the staff on this conference. Suggestions of persons and/or organizations who might be invited to participate in the conference were requested from all of the Commissioners. In the discussion some suggestions such as a representative from IIA, Bibnet; persons like Dan Lacy representing publishers, and a telecommunications person were made.

Possible sources for financial support for such a conference were the Council on Library Resources suggested by John Lorenz, and the National Science Foundation-OSIS, suggested by Andy Aines.

It was also agreed that the Westat Study be published by the Government Printing Office. A press release and a summary of the study was to be developed and distributed by the staff.

Educational Telecommunications

Mr. Becker brought to the Commission's attention a House Bill sponsored by DHEW designed to assist universities and libraries purchasing small antenna to connect with domestic satellites. Mr. Becker recommended we track the bill and determine the possibility of NCLIS's participation.

Time-Line and Resolution

Copies of the time-line and NCLIS resolution accompanied by a press release were distributed to the Commission. In a review of the time-line, it was noted that with the decision to change the Federal fiscal year starting in FY 76 that the November 1976 date for draft legislation would have to be changed to May of 1976.

Mr. Trezza indicated that the document had been mailed to the library press, to each state library agency, and to the regular NCLIS mailing list. In addition, he indicated that shortly after the new Congress convenes he and Mrs. Reszetar hope to call on the key legislators in both Houses and present them with both a copy of the resolution and the 1973-74 Annual Report.

National Program Document

Mr. Trezza suggested that each Commission member carefully read, again, the second draft of the National Program Document and send any comments to the NCLIS offices for input to the third and final draft. A status report of the revision will be presented to the Commission in February.

Suggested Research Projects in Support of Program Objectives

In mid-October Mr. Becker and Mr. Trezza met in Los Angeles and discussed the national program and the possible research ideas that would be necessary to support it. Dr. Baker had briefly indicated the importance of determining research and other ways of implementing parts of the existing program through existing agencies. As a result of the discussions between Mr. Becker and Mr. Trezza, it was decided that the approach be based on the objectives of the national program. Mr. Becker devised a table which he distributed to the Commission. He also sent a copy with a letter to Dr. Baker, who was not at the meeting, asking for his comments and recommendations. The Commission expressed their appreciation to Mr. Becker for devising such an effective table. All were asked to send within two weeks whatever suggestions they had for changes or additions to Mr. Becker with a carbon copy to Mr. Baker for his information. It was agreed that this table would not be made available at present but after it had gone through revision it should be released. It would go a long way towards helping to show the Commission's ideas on implementing its national program.

It was suggested that perhaps a meeting between Mr. Becker and Mr. Semerad, NCLIS's contact in the White House, to discuss the table and its implications for support from other agencies might be extremely helpful to both the Commission and its program. Mr. Aines suggested that the table also be presented to OMB for their possible support.

SLA/NCLIS Seminar

A SLA/NCLIS seminar will be held on January 13-14, 1975, in St. Petersburg, Florida. A copy of the invitation letter and a list of the persons invited is attached (Attachment #1).

Status of Related Papers

Of the twenty papers commissioned, sixteen will be due in our offices on 1 December 1974; three will be due by 1 January 1975; and one will be due by 15 March 1975. To date ten have been received. Each paper will be sent to the Commission members and, hopefully, by the February meeting decisions will be made as to distribution and publication of each paper. A letter received from Peter Masley, *National Library Reporter*, regarding these papers and a reply from Mr. Trezza is attached. (Attachment #2). Seven additional papers have been commissioned. They are:

1. Abstracting and Indexing Services
2. Statistics
3. Government Publications
4. Economics of Information
5. Role of Professional Associations
6. Impact of Machine-Readable Data Bases
7. Urban Information Center

A monitoring committee (Trezza, Aines and Lorenz) was established concerning the contract with Anthony Oettinger.

Related Papers - Telecommunications

Mr. Swartz reported that we have not, as yet, received any outline from Dr. Baker on the telecommunications study. Dr. Burkhardt has agreed to discuss this further with Dr. Baker.

Freedom of Information Act

In accordance with the Freedom of Information Act, Public Law 90-23, NCLIS filed the necessary regulations with the Department of Justice to be published in the Federal Register. (See Attachment #3.)

Continuing Education Committee

An implementation conference to discuss NCLIS Continuing Education Project was held at the Annapolis Hilton Inn in Annapolis, Maryland, on October 23-25, 1974. The purpose of this conference was: (1) to assess the CLENE program as a practical program of continuing education for library and information science; (2) to outline first steps in implementation of a continuing education program for library and information science; and (3) to create a formal communication mechanism and task force to accomplish these goals. In a letter received from the participants of that conference it stated "That we the participants of this implementation conference individually endorse the Continuing Library and Information Science Education Project report, recommend its implementation and agree to report to our constituencies and seek their endorsement of the project report." Commission members, who attended the meeting, were very enthusiastic about the outcome of the conference and stated, "This group was the most responsive and had the best results of any group ever worked with."

Library Developments in West Germany

Dr. Wolfgang Ettel, Washington Liaison Office, Institute for Documentation, Frankfurt, West Germany, presented a brief outline of the plans and programs of the German Library and Information Systems. Dr. Ettel presented his outline in four parts:

- (1) The plan for a National Informationbank System--The concept for an Informationbank System was developed with the attention directed to the increasing production, need and availability of information in modern society. Such fields as public administration, science and technology, the media and other similar broad areas were taken into consideration.
- (2) The Second Data Processing Program of the German Federal Government--This program is oriented towards three goals:
 - (a) The increased application of electronic data processing in the industrial, public and academic sectors;
 - (b) The improvement of Germany's situation in regard to international hardware competition;
 - (c) The mastery of electronic data processing to the manifold possibilities of its application.
- (3) The Library Plan 1973--The Library Plan represents an outline of a national library network for the Federal Republic of Germany. It was established in 1973 by a study commission of the German Library Conference which is the overall organization of the major German library associations.
- (4) The Federal Promotion Program for Information and Documentation (not yet published)--This program was established by the Federal Department of Science and Technology to build up a decentralized structure and infrastructure for a national information system in science and technology which would justify the investment of large public funds.

Library Developments in Japan

Mr. Heihachiro Suzuki, Deputy Librarian, National Diet Library, Tokyo, Japan, discussed the recent library developments in Japan. He stated that the National Diet Library is most similar in its activities to the Library of Congress serving the Executive and Judicial agencies of the government, the public, and maintaining international relations with other institutions. Mr. Suzuki described the difficulty in computerization of on-line networking because there are 60,000 characters in the Japanese language and that telecommunication is used to a greater detail because of the complex characters.

Library Developments in Iran

Mr. Daryoosh Shafa, son of the Imperial Librarian of Iran, and Dr. Douglas Knight, U.S. Advisor to Pahlavi Library Project, described the recent library developments in Iran. Mr. Shafa and his architect are visiting the United States, Japan, Africa and Canada to study the very best in

library design and conceptualization to include conventional materials and the most appropriate new methods of communications which could be applied to a proposed national library in Iran. The national library to be created would be on the order and importance of the Library of Congress. The library would be a central library with 200 little libraries in different cities and 1,000 very small centers communicating with the central library via a computer system. A television system by microwave to cities is also planned. It is hoped that within six years the main part of the library will be ready.

1975 Budget

NCLIS is currently operating on a continuing resolution and it is hoped that when Congress reconvenes later this month that this matter will be resolved. The four additional positions requested were cut; a request to OMB to file a supplementary budget was refused. The plan is to request permission again to submit a supplemental budget in January 1975 for four positions and an appropriation of \$25,000 for the last quarter of 1975.

FACA Act

A brief discussion of the meeting Mrs. Moore, Mr. Trezza, Mr. Swartz and Mrs. Reszetar attended, along with NCLIS counsel, with the OMB regarding the FACA was given. The brief that was prepared clearly established the Commission's status as a permanent and independent agency. There seemed to be no quarrel by OMB on this point. The issue at stake has to do with the reporting and filing requirements of the FACA provisions. OMB's feeling in the discussions seemed to be that the Commission probably came under FACA not for a review and rejustification for its existence, but only as a matter of reporting and filing. The Commission's view was that the requirements of the FACA could be met by the filing of regulations in the Federal Register (see page 6 of the Minutes). There is no indication at this time just when we will receive a decision from OMB regarding the FACA as it affects the Commission.

White House Conference

A brief discussion on the status of the S.J. Resolution 40 was held. All Commissioners were urged to talk to their Senators and Congressmen in support of the White House Conference.

Annual Report

Chuck Stevens is working on the 1973-74 Annual Report and expects to complete his part by December 1, 1974. The summary of the national program will also be included. Mr. Becker has agreed to review the Annual Report as written by Mr. Stevens and to write the necessary transition paragraph for adding the section on the national program. Dr. Burkhardt will also have an opportunity to review the draft before it is prepared for the printer. The Annual Report must be submitted to GPO by the middle of December if we are to have any chance of meeting our deadline. It was agreed that the report might be typed as camera-ready copy and published in that way rather than by typesetting.

Mid-Atlantic States Regional Hearing

The Mid-Atlantic States Regional Hearing (including a Commission meeting) originally scheduled to be held in Philadelphia, Pennsylvania, on May 21, 22 and 23, 1975, was discussed and the consensus was that this last-scheduled hearing should be held. Staff is to review its financial considerations and if they make a positive determination they will proceed with the necessary plans. The Commission's meeting scheduled for April 3-4, 1975, will be cancelled if the hearing is held.

Library Services to American Indians Committee

Ms. Virginia Mathews, a consultant to the Commission, has prepared a first draft of a paper entitled, *Report and Recommendations to NCLIS Relating to the Improvement of Opportunities for American Indians.* A committee of librarians on Indian Reservations and others working on reservations was established. It was the consensus of the task force and others consulted that the most useful actions that can be taken right now in the present situation fall in two general categories: (1) to press for better and more cost-effective use of existing funds through revised regulations and guidelines and inhouse redirection of programs and administrative earmarking. This can be done in BIA, USOE, and the Department of Labor and results in terms of improvement of library and information programs for Indian people could begin to show up during 1975; (2) to seek input as soon as possible into the revision of Title II of the Indian Education Assistance Act so that it includes a part designed to provide reservation communities with matching funds for LSCA and other monies to develop community library information centers.

It is expected that the document will be ready for distribution to the Commission members by the end of December.

Deputy Director

Interviewing for a new Deputy Director will begin in mid-December and a decision is expected by January 1, 1975. Mr. Aines offered to assist Mr. Trezza.

Copyright

Dr. Burkhardt reviewed with the Commission the plans for a meeting to be cosponsored by NCLIS and the Register of Copyrights on the problem of copyright. The hope is to have the individuals who participated in a previous meeting on copyright at Dumbarton Oaks meet again to try to reach some agreement on the differences between the various factions. The meeting is scheduled for November 16, 1974, at the Library of Congress. Dr. Burkhardt and the members of the NCLIS Copyright Committee and NCLIS staff along with Barbara Ringer and her staff will be present.

Roderick Swartz

By unanimous consent the Commission went on record expressing their deep appreciation and praise to Roderick Swartz, Deputy Director and Acting Executive Director, of NCLIS. His major contribution to the Commission's total effort, particularly in the development of the national program, was especially noted. The Commission congratulated Mr. Swartz on his exciting, new opportunities this next year in Finland and West Germany and wished him much success.

Next Commission Meeting

February 6-7, 1975, in Washington, D.C.