



**National Commission  
on Libraries and Information Science**

TO : NCLIS Members

31 October 1983

FROM : <sup>TCB</sup> Toni Carbo Bearman  
Executive Director

SUBJECT: Revised Formal Motions and Actions  
October 5-7, 1983 Commission Meeting

Enclosed are the revised Motions and Actions for the October 5-7, 1983, Commission meeting. Please note that the only change is in motion #4. Dr. Quadra requested that it be clarified that he opposed the motion because he wanted to be sure that Commissioners whose terms have expired continue to serve with salary.

Enclosure

TCB/blw



National Commission  
on Libraries and Information Science

FORMAL MOTIONS AND ACTIONS

October 5 - 7, 1983

- (1) It was MOVED by Helmut Alpers, seconded by Julia Wu, that the minutes of the NCLIS Commission meeting held June 9-10, 1983, be approved as amended. The motion was passed unanimously.

- (2) It was MOVED by Carlos Cuadra, seconded by Margaret Warden, that an Ad Hoc Subcommittee be established to study the report, "A Nation at Risk," and present its findings and recommendations at the January Commission meeting. Members of the Subcommittee are: Gordon Ambach, Chairman; Helmut Alpers; Carlos Cuadra; and Julia Wu.

The motion carried with one abstention (Gordon Ambach).

- (3) It was MOVED by Jerald Newman, seconded by Gordon Ambach, that appointed but unconfirmed Commissioners may participate in Commission meetings and other Commission activities (without vote), and their travel and other expenses will be reimbursed by the Commission. However, the Commission will not pay for travel and related expenses to confirmation hearings.

The motion was passed unanimously.

- (4) It was MOVED by Jerald Newman, seconded by Julia Wu, that Commissioners whose terms have expired may continue to participate in Commission meetings and other Commission activities (without vote) until their replacements have been confirmed. Travel and other expenses will be paid by the Commission.

The motion carried with one opposition (Carlos Cuadra).<sup>1/</sup>

- (5) It was MOVED by Julia Wu, seconded by John Juergensmeyer, that former <sup>2/</sup>Commissioners who have been requested by the Chairman to work on Commission activities, such as committees, will be paid under contract for travel and other expenses, but receive no salary.

The motion was passed unanimously.

- (6) It was MOVED by John Juergensmeyer, seconded by Jerald Newman, that Commissioners whose terms have expired, but whose replacements have not been confirmed, and appointed but unconfirmed Commissioners, will be paid a daily fee at a rate comparable to the daily salary rate of the Commissioners for their participation in Commission meetings and for other work as requested by the Chairman.

The motion carried with one opposition (Gordon Ambach) and one abstention (Helmut Alpers).

<sup>1/</sup> Dr. Cuadra opposed the motion because he wanted to include salaries as well. (See Motion #6)

<sup>2/</sup> Former Commissioners are those Commissioners whose terms have expired and whose replacements have been confirmed.

- (7) It was MOVED by Carlos Cuadra, seconded by Margaret Warden, that the Commission adopt the following resolution in honor of Dr. Martin Cummings:

WHEREAS, Dr. Martin Cummings, Director, The National Library of Medicine, has provided expert leadership in the international development of technology, databases, products and services, and techniques for the organization of knowledge; and

WHEREAS, other countries look to the United States for leadership in the information field because of Dr. Cummings' creative leadership; and

WHEREAS, the National Library of Medicine is well recognized for its vast medical collections and excellent service to the public under the directorship of Dr. Cummings.

NOW THEREFORE BE IT RESOLVED, that the National Commission on Libraries and Information Science recognizes Dr. Cummings' many contributions to the field of library and information services and extends its very best wishes to Dr. Martin Cummings upon his retirement as Director of The National Library of Medicine.

Minutes

October 5 - 7, 1983  
Arlington, Virginia

- MEMBERS PRESENT:** Helmut Alpers, Gordon Ambach (Thursday and Friday); Charles Benton (Thursday and Friday); Carlos A. Cuadra; Paulette H. Holahan; John E. Juergensmeyer; Bessie B. Moore (Wednesday); Jerald C. Newman; Philip A. Sprague; Margaret S. Warden; Julia Li Wu; and Elinor M. Hashim, Presiding
- STAFF PRESENT:** Toni Carbo Bearman; Sarah G. Bishop; Dorothy P. Gray; Polly Guynup; Marti D. Quigley; Mary Alice Hedge Reszetar; Gerald J. Sophar; Jane D. Thomas; Carl C. Thompson; Christina Carr Young; and Barbara Lee Whiteleather, Recording Secretary
- GUEST SPEAKERS:** Sam Beatty, Executive Director, American Society for Information Science; Ray M. Fry, Director, Division of Library Programs, U.S. Department of Education; Forest W. Horton, Jr., Management Consultant; Louis Vagianos, The Institute for Research on Public Policy, Halifax, Nova Scotia
- GUESTS PRESENT:** Fenwicke Holmes, Information Institute, Santa Barbara, California; Eric H. Boehm, Information Institute; Mary Jo Lynch, American Library Association, Chicago, Illinois; Fred E. Goodman, Porta Structures, Inc., Washington, D.C.; Dan Carter, Texas Instruments, Dallas, Texas; Ellen Levin, Communications Satellite Corporation, Washington, D.C.; G. Sweeney, IIRS, Dublin, Ireland; N. Howard, McGill University, G.S.L.S., Montreal, Canada; Mary Power, Agency for International Development, Washington, D.C.; Robert Willard, Information Industry Association, Washington, D.C.; Eileen D. Cooke, American Library Association, Washington office; Laura Challman, IBM; Susan Haney, Metart Research Associates, Cincinnati, Ohio; Harley Baade, Shell Oil Company, Houston, Texas; Guy Abbott, Syracuse University, L.S., Syracuse, New York; Frank Spaulding, Bell Telephone Labs, Holmdale, New Jersey; Gloria Hasslacher, IBM, Armonk, New York

The Chairman called the meeting to order at 1:15 p.m. Miss Hashim expressed the Commission's appreciation for the opportunity to meet in conjunction with the American Society for Information Science's (ASIS) 46th Annual Meeting and thanked ASIS for its kind and generous hospitality.

INTRODUCTION  
OF GUESTS

Guests were welcomed by the Members of the Commission and were asked to introduce themselves. They were reminded that as guests and observers the Chair asks that they not seek recognition to participate in discussions. The Chair may ask guests to participate in Commission discussions if she deems it appropriate.

BESSIE B. MOORE  
RECEIVES  
DISTINGUISHED  
SERVICE  
AWARD

The Chairman announced that Vice-Chairman Bessie B. Moore has received yet another Distinguished Service Award. Dr. Moore is being honored by the National Association of Economists and Educators. Dr. Moore is the first woman and educator to receive this award. In the past, this award has been awarded to professional economists. She will receive her award on October 6 in San Antonio, Texas, where she will present the keynote address at the Association's annual meeting.

CHAIRMAN'S  
REPORT

Since the June Commission meeting, the Chairman has participated in the following activities on behalf of the Commission:

- ALA Annual Conference in June in Los Angeles;
- International Federation of Library Associations and Institutions in August in Munich. Attended all the meetings held on the impact of technology because of the special interest of the Commission. A report will be prepared and papers are available upon request.
- White House Conference on Productivity in September in Washington, D.C. Dr. Cuadra also attended this meeting.
- The ALA Commission on Freedom and Equality of Access to Information, chaired by Dan Lacy. They have accepted our offer of assistance and asked that either the Chairman or the Executive Director attend each of their meetings. The Chairman attended their first meeting in September and will attend the next meeting in January after ALA Midwinter. Rather than "reinventing the wheel" they will take advantage of publications issued by the Commission and staff expertise which we can provide them.
- White House Ceremony in August to present a Certificate of Appreciation to Jason Hardman.

Mr. Sprague asked Miss Hashim, "Are you pleased with the way the Commission is working? What is going on in the country? What is the general environment? Should we be doing things we are not?"

In reply Miss Hashim stated, "We are doing some things that are very important--not only to us as a Government agency and to the Government--but to the library and information community. As I go around and talk to people, they seem to have the feeling that the Commission is involved in some programs and projects that will have great significance for

them. We have a better relationship with Government agencies than we had in the past, and that seems to be very much appreciated in all quarters. Although we are still not over the hurdles in terms of the budget, I do believe that we are at the point where being zeroed out of the budget will not be done very easily. We have made great strides in that area, and we have the same concerns about finances that all library and information people have. I think with the limited budget that we have, we are doing some projects that will have long-range significance and which people think are important as well. I have been very warmly received everywhere that I have been and people are very interested in and complimentary about what we are doing. What Toni and I have been trying to do is give the Commission visibility at a number of meetings everywhere. We care about what people are thinking about us and, and we are getting input back that indicates they care about what we are doing."

Mr. Sprague asked, "Are we unique when you look at other governments, e.g., England, France, Germany, Italy, Japan, etc.?"

Miss Hashim responded, "I think we are somewhat unique as a Federal agency that is concerned about the national level of library/information programs. I think the United States, in general, looks pretty good in comparison to a number of countries in terms of development in the technological areas. There were a lot of people who were very happy that the Commission was represented at the IFLA meeting because, although a lot of Library of Congress people are deeply involved in IFLA, the Commission is the only Federal agency charged with information policy and planning on the Federal level. I think this was a plus for us.

APPROVAL  
OF  
MINUTES

Mr. Benton requested that the June 9-10, 1983, minutes reflect the following statement:

Page 14, last paragraph - Mr. Benton expressed his opinion that NCLIS/SLA joint task force was a model of cooperative effort, having impact on both SLA and the National Commission. "A very useful precedent was set by this very cost-effective procedure," he stated. Mr. Benton also stated that he favors sponsoring joint task forces in the future.

Page 20, The Legislative Branch, line 2. Add:  
The Commission will monitor Chapter 2, Educational Consolidation and Improvement Act (ECIA).

MOTION

It was MOVED by Helmut Alpers, seconded by Julia Wu, that the minutes of the NCLIS Commission meeting held June 9-10, 1983, be approved as amended. The motion was passed unanimously.

BESSIE B. MOORE  
APPRECIATION

Dr. Moore thanked everyone for the lovely notes and good wishes during her convalescence "which helped a lot." "Thank each and everyone of you."

LIBRARY/  
INFORMATION  
NEEDS OF THE  
ELDERLY

Dr. Moore expressed her opinion that Congressional hearings are the best way to call attention to the information needs of the aging. Dr. Moore discussed this matter in meetings with Congressman Hammerschmidt, Senator Pryor, and Congressman Pepper, and all have advocated serving the needs of the aging and all were supportive of holding a hearing in March 1984.

Mrs. Reszetar and Mrs. Young met with Dr. Lennie-Marie Tolliver, Commissioner, Administration on Aging, and her staff on October 3 to explore ways in which AoA could assist the Commission in focusing public attention on the expanding and comprehensive role of public libraries. Dr. Moore joined them during the last half of the meeting. Dr. Tolliver expressed enthusiasm in participating in a Congressional hearing, offering to provide testimony and other appropriate assistance.

In addition, Dr. Tolliver suggested convening a meeting with representatives of the Conference of Mayors, the Library of Congress, national and local organizations, etc., which are in a position to assist in identifying the library and information needs of the aging. The purpose of such a meeting would be to focus national attention on the problems and opportunities related to the aging.

A follow-up letter from Dr. Tolliver to Miss Hashim dated October 5 was distributed during the meeting.

Dr. Moore represented Miss Hashim at the White House Conference on Library and Information Services Taskforce (WHCLIST) Conference in September in Cheyenne, Wyoming. Mrs. Warden and Mrs. Reszetar also attended.

WHCLIST  
CONFERENCE

A packet of WHCLIST information was distributed containing: a brochure, a brief report on the COSLA meeting by Mrs. Warden, Highlights of the meeting, and the 9 resolutions passed during the conference.

Mrs. Warden stated it was the "most upbeat meeting I have attended in years." Approximately 40 States and Territories were represented; 12 to 15 librarians stayed over from the COSLA meeting to attend the meeting. She felt that there is now more support for libraries and more state awareness, which are repercussions from the WHCLIST group.

Mrs. Warden called the Members' attention to WHCLIST Resolution 2:

". . . Be it resolved by WHCLIST That a blue ribbon task force of national stature and leadership be brought together by the National Commission on Libraries and Information Science in consultation with WHCLIST and present a study to the American public on the National Library Imperatives to complement the Commission on Excellence in Education's report, A Nation At Risk.

"That the purpose of this report would be to:

"(1) review the history and development of libraries of all types in the United States; (2) review the goals of library service and how these goals impact upon the strengthening of the Nation in education, economic development and the enhancement of the quality of life of the American public; (3) review the history and role of the Federal Government's involvement in library and information service; (4) identify the progress made in library development since the 1979 White House Conference on Library and Information Services; (5) review trends in library development and identify the strengths and weaknesses of these trends as they impact on the future of the Nation's libraries into the year 2000; and (6) to recommend a national agenda for the future development of all types of libraries to be used as the foundation for a 1989 WHCLIS."

Dr. Moore stated that she believes the report, "A Nation at Risk" is causing a national debate everywhere. "I have never known of an issue that caused as much national attention. This was a very appropriate resolution and one that I am very pleased was passed, and I hope the Members are too."

Miss Hashim reminded the Members that Mr. Ray Fry, Director, Division of Library Programs, Office of Libraries and Learning Technologies, Department of Education, would be present on Friday to discuss the Department's proposed response and reaction to the report. Action on the WHCLIST resolution was postponed at the request of the Chairman pending further information on the report from Mr. Fry.

Mrs. Warden informed the Members that Senator Mark Hatfield received the "Legislative Award" from the WHCLIST for 1983.

Mr. Sprague asked, "Will there be a White House Conference on Library and Information Services in 1989?" Dr. Moore responded that it is not definite at this time, but if there is a WHCLIS it will not be a large one like before. A resolution calling for a conference every ten years was passed during the 1979 WHCLIS. Miss Hashim added that it takes both legislation and Presidential approval to convene a White House Conference.

EXECUTIVE  
DIRECTOR'S  
REPORT

PART I

BLUE RIBBON  
PANEL

Part I of the Executive Director's Report covered the Report on the Blue Ribbon Panel on the Information Policy Implications of Archiving Satellite Data. The report provided background information, an outline of the objectives of the study and how the objectives will be met, and a listing of members of the Panel and Satellite Data Systems experts and biographical information on each.

Dr. Cuadra, Member of the NCLIS Oversight Committee, reported on the project for Mr. Keppel, Chair of the Committee. Dr. Bearman reported that several comments have been received on the high caliber of the Blue Ribbon Panel. Mr. Daniel De Simone, former Deputy Director, Office of Technology Assessment, is the Project Director. The Department of Commerce has transferred over \$60,000 to NCLIS to conduct the project.

The Panel held its first meeting September 12. During this meeting, they developed several tentative suggestions:

Metsat Data

- (a) The government should continue to have the responsibility for archiving Metsat data.
- (b) The RFP should not require that the vendor maintain such an archive.
- (c) The vendor should not be prohibited from maintaining an archive of Metsat data.
- (d) Bidders who wish to operate the national Metsat archive for the government may propose to do so as an option.

Landsat Data

- (a) Bidders should be required to archive all Landsat data for a transition period of three years.
- (b) If at the expiration of this period the vendor decides to discontinue or retire any data in the archive, reasonable notice (six months) shall be given to the government and other known users of the Landsat data.
- (c) All data in the Landsat archive shall be made available on a nondiscriminatory basis to all purchasers.
- (d) The government should offset the adverse impacts of this nondiscriminatory price structure on university basic research programs that rely on Landsat data and are deemed to be in the national interest.

These recommendations have been sent to the Department of Commerce for inclusion in a Request for Comments on a RFP which will solicit bids on owning and operating the operational land and weather satellites. The panel will

review the comments and prepare final recommendations. Finally, a report of the panel activities will be prepared for the Commission.

Dr. Cuadra stated that, in his opinion, NCLIS' involvement in this study shows that NCLIS does not have to be technically competent in everything it undertakes, provided it is thoughtful about finding those persons who are technically competent with a wide range of expertise, views, and responsibilities. Dr. Moore reminded the group, "We were established to advise and now we really are doing it! People all over Washington can say 'look there is a body whose business it is, and we should contact them.' I think that this means that we are making progress in the field and are being successful at it, and I believe there will be more requests."

LOUIS VAGIANOS

INTERNATIONAL  
INFORMATION  
ISSUES

As part of the Commission's continuing investigation of international information issues, Mr. Louis Vagianos, Executive Director, The Institute for Research on Public Policy, Nova Scotia, was invited to address the Members on international information issues.

Among the many interesting facts cited by Mr. Vagianos were:

3:15 p.m.

- Total Canadian population is 25 million;  
it is smaller than California; most of the population lives within 100 miles of the U.S. border.
- Everything that involves the Federal Government has to be printed in two languages.
- The United States is Canada's largest trading partner.  
(80%)
- Unemployment at 12%. Need 2 million jobs over the next 8 years to stay at 10%.
- Seventy-five percent of all manufacturing jobs will be replaced.
- Inflation coming down, but has not been defeated.  
Government spending is a problem; however, Canadians are satisfied with their social programs.
- From 1950 to 1973, productivity rose about 2.6% annually; from 1973 to 1981 it was 0, and in three of these years it was below 0.
- Canada creates only 2% of the world's information.
- Virtually all of the computer-based hardware is imported.  
\$2.5 billion trade deficit in electronics in 1980; it is expected to double by the end of next year.

--Canada imported \$100 million in computer equipment from Brazil.

--Gross expenditures on research and development average less than 1%, compared to 2% with most of its neighbors.

--Transborder flow of information. Protectionism is a major issue and concern.

--Canada did not sign the Protocol to the Florence Agreement.

Mr. Vagianos comments covered social, political, and education issues, economic problems (unemployment, inflation, productivity), the post-industrial revolution as it involves technology, and the belief among many in Canada in the need for structural changes in society.

The meeting was adjourned at 5:00 p.m.

#### Thursday, October 6, 1983

The meeting was called to order by the Chairman at 9:00 a.m.

The Chairman announced that Dr. Toni Carbo Bearman was the recipient of the ASIS Watson Davis Award, which is given for continuous dedicated service to the Membership of ASIS. On behalf of the Commissioners, Miss Hashim congratulated Dr. Bearman for receiving this award.

The Executive Director's Report, Part II, Recent Activities and Administrative Matters (Tab 7) was summarized and updated by Dr. Bearman.

Office Automation - The first piece of our office automation system -- a Syntrex microcomputer and a typewriter printer -- have been purchased. During the rest of FY 1984 we will rent or purchase, as our budget allows, additional terminals and appropriate software. Our main purpose in automating the office is to improve internal communications, increase productivity, decrease paperwork, provide better access to the documents and information resources we have within the office, and communicate better with Commissioners.

FY 1985 Budget Review with OMB - On September 28, NCLIS staff members met with OMB budget examiners to review the Commission's budget submittal for FY 1985. Our budget examiners said that in FY 1985 it was not a question of whether the Commission would be part of the President's budget, but at what level. It was a very satisfactory meeting. We anticipate that we will not receive our preliminary budget mark until the middle of November. We

have submitted three budget levels this year - \$750,000 (ceiling); \$674,000 (1983 level); and \$553,000 (President's recommended level for FY 1984).

Center for the Book/Public Lending Rights - On September 29, the Executive Director attended a meeting at the Center for the Book on public lending rights. There are ten countries that have public lending rights legislation, which provides small payments to authors every time their work is used, such as when it is borrowed from a library.

Discussion at this meeting was whether the U.S. should consider having such a system and what the benefits and disadvantages would be. Representatives from authors' leagues, publishers, and librarians attended and heard how the system works in England.

Detailed notes on the meeting are available upon request.

Mr. Ralph Oman, Staff Director for Senator Mathias, attended the meeting and reported to the Commission his views. He stated that he was impressed with the apparent cooperation between the authors and librarians in discussing the public lending rights issue.

Mr. Oman mentioned that Senator Mathias is considering introducing legislation to examine the following very important issues: (1) whether it is in the public interest to have an authors' lending right system; and (2) who will pay for such a system. The legislation would call for the establishment of a one-year commission to study the issues raised under the rubric of Public Lending Rights. At the conclusion of the year, the commission would make recommendations on how to proceed. "I hope that we can count on the NCLIS' continued cooperation in making sure that there are positive results from the commission," Mr. Oman said. Mr. Sprague asked, "Why don't you use us?. This is what we are for." Mr. Ambach urged that the Senator consider placing the study under the auspices of the Commission, thus saving money. "This would be a very efficient and economical way to carry out the study project," Mr. Ambach urged.

Dr. Bearman then described the Commission's involvement in bringing together the publishers and library community in 1975 to discuss the Copyright Act.

Miss Hashim thanked Mr. Oman for his comments and expressed the Commission's desire to assist in this study project.

Dr. Bearman reported that she attended a meeting of the IBM librarians from around the world. She presented a talk on the value of information, and a copy of this speech is available upon request.

During this meeting, the continuation of the NCLIS/IBM project was discussed. Robert Alexander of IBM commented that he was very pleased with the outcome of the project thus far. Mr. Alexander has a list of several librarians interested in continuing the project in 1984. IBM's contribution to this project in 1983 equals approximately \$70,000. Because they are now considering more senior persons for the next phase of the project, it is likely that IBM's contribution will increase considerably.

Dr. Bearman has talked with IBM about exchanging personnel with Drexel University faculty members. A faculty member would work within IBM for six months while an IBM employee would teach information management within industry in the library school. Dr. Bearman has also begun preliminary exploration of an industry/faculty personnel exchange with the McGraw-Hill Book Company.

NCLIS/SLA  
TASK FORCE  
REPORT

The Network Advisory Committee (NAC) established a small committee to examine the NCLIS/Special Libraries Association Task Force Report, and to recommend to the NAC what should be done based on that report. According to Dr. Bearman, NAC is the appropriate group to implement many of the recommendations contained in the report. The findings of this group will be reported by Dr. Bearman at the next Commission meeting.

WORLD  
COMMUNICATIONS  
YEAR  
COUNCIL

Mr. Benton reported that he is on the World Communications Year Council. Dr. Bearman informed the Members that she will be meeting with Dr. Carol Hilewick, Executive Director of the Council, on November 15 to learn more about the activities of this group. A report on this meeting will be given at the next Commission meeting.

NCLIS  
COMMUNICATIONS

Mr. Sprague suggested that indepth press coverage in library and information journals and other publications on individual Commissioners would be desirable. Dr. Bearman reminded the Members that obtaining press coverage for the Commission was one of the charges of the Public Awareness/Legislative Committee, which has been inactive pending the Chairman's reorganization of NCLIS Committees. Dr. Bearman offered to call various editors to suggest they interview Commissioners. She has already suggested that the Chairman should be interviewed.

FY 1983  
FINANCIAL  
REPORT

In discussing the FY 1983 financial report, Mr. Ambach urged that future program budgets identify the costs related to specific Commission programs. The financial report should show whether the expenditures were actually spent on the intended program. Dr. Bearman distributed a chart which tracked NCLIS programs from FY 1982 through 1985. In addition, Part III of the Executive Director's Report summarized the accomplishments of each NCLIS program for FY 1983.

TECHNOLOGY  
ASSESSMENT  
REPORT

A paper entitled, "U.S. Population Characteristics and Implications for Library and Information Service," prepared by Kathleen McCormick and Polly Guynup, was Attachment I to Part III of the Executive Director's Report. In addition, the final draft of the paper on "Technology Assessment" was distributed. This paper describes technologies that are expected to have the greatest impact on information handling in the coming years. Specifically, the paper describes: (1) computer technology, with an emphasis on microcomputers; (2) telecommunications technology, including satellites, cable television, and electronic mail; (3) specialized applications, such as online database services and home information services; and (4) videodisc technology, including optical discs, capacitance electronic discs, and video high density discs. The Commissioners were asked to make comments on the paper by November.

At the end of the Executive Director's report, Dr. Bearman asked if the summary of the year's activities was useful to the Commission. There was general agreement that it was. Mr. Alpers suggested that future reports include a table of contents. Mr. Sprague suggested the material be presented in a summary form (using 'bullets'), rather than narrative form.

IMPROVED  
DISSEMINATION  
OF  
FEDERAL  
INFORMATION

When asked which program areas have need for improvement, Dr. Bearman's answer was the program on the improved dissemination of federal information. The program area has become a catch-all for a number of projects including follow-up activities to the work of the public/private sector task force. There is a stronger role the Commission can play in improving the dissemination of federal information, but NCLIS cannot improve the dissemination of all Federal information. We need to focus on specifics. Dr. Bearman asked for suggestions for improving this area.

Mr. Ambach urged continuation of concern for streamlining of information from Federal agencies to libraries and various users and in providing more cost-effective delivery of information from different federal agencies. Dr. Bearman stated that this is part of the work with the Office of Management and Budget in the Paperwork Reduction Act, OMB Circular A-76, and pending legislation to revise Title 44. The major thrust of this program is under the Office of Information Resources within OMB.

The monthly Federal Program Managers meetings have not been held recently, and Dr. Bearman suggested reconvening this group to discuss, in particular, the assignment of standard publication numbers to government documents. Mrs. Warden suggested that the control of unclassified nuclear information regulations be discussed. On this topic, Dr. Bearman has suggested convening a small informal forum with Eileen Cooke, ALA Washington Office, a representative from the Special Libraries Association, and a representative from the Government Document Roundtable to learn the facts and to

discuss the issues. After this meeting, the appropriate librarians could meet with the Department of Energy to discuss the issues and present suggestions.

ANNUAL  
REPORT  
FY-1982

Mrs. Gray has begun work on the Annual Report for fiscal year 1983. The printed copy will be delivered to both the President and the Congress by April 30, 1984.

NCLIS  
PROGRAMS  
FY 1982-85

In discussing the outline of NCLIS programs, FY 1982 - FY 1985, it was pointed out that Access to Information and the Impact of Fees should be included under FY 1984. The column under FY 1984 should be reviewed to include all the Commission projects planned for FY 1984.

Mr. Juergensmeyer expressed concern that we are getting 'bogged down' in little projects and not giving attention to broad policy questions and overall trends and directions in library and information sciences. He suggested that perhaps there should be focus on two levels: a staff direction; and Commission direction and response.

The idea of a retreat meeting was suggested and discussed to discuss, determine, and outline the Commission's goals, objectives, and overall purpose. This suggestion was endorsed by several Members (Messrs. Alpers, Ambach, Benton, Cuadra and Sprague).

10:45 a.m.

Mr. Ambach recommended that the Members "hone in" on one or two of its major programs during each Commission meeting. Miss Hashim suggested that this procedure may accomplish what could be accomplished by holding the suggested retreat. Miss Hashim suggested establishing the following committees: Executive, Personnel, and Program Review. She encouraged Members to consider which NCLIS programs they wish to be involved in and to let her know.

ASIS  
REACTOR  
PANEL

Dr. Cuadra briefed the Members in preparation for the ASIS reactor panel on "Agenda for Change," which he would moderate later in the day.

FY 1985  
BUDGET  
AND  
PROGRAMS

The narrative justification for NCLIS' FY 1985 budget request to the Office of Management and Budget was included in meeting notebook.

Under 'Work with the Legislative Branch,' Mr. Benton stressed his concern about the follow-up work on the Library Services and Construction Act revisions. Miss Hashim replied that the Senate will be considering LSCA in the next session and that NCLIS is already working to let the Senate know of its concern for the inclusion of technology in the bill. At the

request of Mr. Benton, during the January meeting the Members will determine additional considerations for inclusion in the Senate version of the LSCA.

Dr. Bearman reported that Mrs. Reszetar has been asked to develop a legislative plan outlining priority areas for the next fiscal year.

When discussing the technology project to date, Mr. Ambach urged, "We need to feel that we have a comfortable handle on what it is we are doing." This will be an item on the January meeting agenda. Miss Guynup presented a brief introduction to the draft paper entitled, "Technology Assessment." Both Miss McCormick and Miss Guynup have been working closely with Dr. Cuadra and Dr. Bearman in the preparation of this paper. Members were asked to review and comment on the paper by November 1.

SAM BEATTY  
WELCOMES  
COMMISSIONERS  
TO ASIS 1983

Mr. Sam Beatty, Executive Director, ASIS, was present to welcome the Members to ASIS 1983. Miss Hashim thanked Mr. Beatty and ASIS for their warm hospitality.

NCLIS  
PROGRAMS  
FY 1984

After lunch, the Members reconvened to discuss NCLIS programs for FY 1984. Three programs discussed in detail were Technology, Innovation, and Productivity, Rural Information Services, and Resource Sharing and Networking. Mr. Juergensmeyer asked if it would be a good idea to undertake a survey of the gaps in networking, particularly from the point of view of technology and whether or not NCLIS has a role in filling in the gaps.

1:40 p.m.

Miss Hashim suggested that Henriette Avram of the Library of Congress be invited to speak to the Commission on the state of networking. This suggestion was thought to be a good idea.

Percent allocation for FY 1984 Budget to major programs are as follows:

Work with Executive and Legislative Branches and the Library/Information Communities	33%
Technology, Innovation, and Productivity	18%
Access to Information	8%
Improving Library/Information Services to Meet Changing Needs	26%
Internal Operations	<u>15%</u>
	100%

It was pointed out that the new initiative, Library and Information Science Education, will not be initiated until FY 1985 pending the outcome of the King Study and its implications for library and education. The report is expected to be published at the end of March. The Members will review the report and discuss its findings at the July meeting.

The meeting was adjourned at 2:30 p.m.

Friday, October 7, 1983

The meeting was called to order by the Chairman at 9:10 a.m.

FORREST W.  
HORTON

Miss Hashim introduced Mr. Forrest W. Horton, a management consultant. Mr. Horton was invited to present his observations of the recently-held White House Conference on Productivity.

WHITE HOUSE  
CONFERENCE  
ON  
PRODUCTIVITY

Mr. Horton attended a preparatory meeting to the conference during which the "information" area was discussed indepth. In his view, despite both NCLIS staff and his attempts to provide background papers to the White House staff and to speakers, the information area was not reflected in the actual comments made by the many speakers and panelists at the national conference. According to Mr. Horton, had it not been for Steve Skancke, the Deputy Director of the Conference, and an "information person," the information area would have been almost totally ignored, with the exception of the "information worker" area which received some attention.

Except for local press coverage at the four preparatory conferences, there was virtually no national media attention given to the White House Conference.

Six common themes arising from the conference were:

- (1) More attention should be paid to the application of existing know-how rather than discovery of new productivity methods;
- (2) The importance of people -- the human factor -- in helping to increase productivity;
- (3) Training and education area: the need to improve delivery systems; unlearn old and unuseful methods; adapt to new methods;
- (4) Old methods of the 1950's are not working now; need to develop new productivity methods;

(5) Employment security; and

(6) Recognition that we are moving from an industrial/service society to an information-oriented society.

Even though "information" came through in one of the six themes (#6), this theme was not picked up in any operational way in the comments made by the speakers.

The conference staff will prepare two action agendas: one for the public and one for the private sector. In addition, there will be a summary report (10 pages), a 'cookbook' of tried and true productivity enhancement recipes, a summary of the conference recommendations, and a series of videotapes.

The role of libraries was not discussed in any significant way. There is a gap in understanding just what the information age means in terms of helping citizens to "work smarter" -- this is a deeper part of productivity. Rather, the conference was oriented toward macro-economic issues.

Dr. Cuadra agreed with Mr. Horton's observations, and added that he was appalled to see that the value of information was not part of the agenda. "They did not understand the concept of information as a tool that saves you money," Dr. Cuadra stated.

Mr. Horton presented a brief talk on the importance of information as an organizational resource during the forum.

As a follow up to the WHC on Productivity, Mr. Horton offered the following suggestions for the Commission's consideration:

(1) Hold a consciousness-raising session on what the information age is all about. There is an understanding gap in this area on the part of senior executives and public policy-makers.

(2) Continue working with the White House Conference staff in conference follow-up. Mr. Horton offered his assistance. In addition, he stated that Mr. Skancke has expressed a personal interest in continuing a close working relationship with NCLIS.

(3) Working with the conference staff, develop a videotape on the importance of information.

(4) Continue computer conferencing through an existing network as a way of keeping the participants involved.

(5) Produce a monograph called "Productivity in the Information Age," which would weave together the results of the ASIS 1983 Conference and White House Conference.

(6) Hold a workshop in 1984 aimed at information.

In discussing the production of a monograph (#5), it was suggested that case studies be performed on successful companies as to how they use information. NCLIS should study the companies described in the book In the Pursuit of Excellence to see how they use information in successfully running a company, competing with other companies, and in becoming more productive. In addition, we should study the pros and cons of tax write-offs for investment in the education and information infrastructure of companies.

The Executive Director was asked to consider the recommendations and be prepared to discuss the staff's findings at the January Commission meeting.

RAY FRY  
"A NATION  
AT RISK"

Mr. Ray Fry, Director, Division of Library Programs, U.S. Department of Education addressed the Members on recent activities within the Department of Education relevant to the work of the Commission. Mr. Fry's comments centered on the recently published study, "A Nation at Risk," prepared by the National Commission on Excellence in Education. Miss Hashim urged that discussion center around what the NCLIS should do in response to the report.

10:50 a.m.

The Department of Education is planning the following seminars to discuss the report and to develop a role for libraries in implementing its recommendations (the sites for these seminars have not been finalized):

- (1) February 1, 1984, Boston Public Library. Seminar on Public Libraries;
- (2) February 7. University of Chicago. Seminar on Academic Libraries;
- (3) February 9. University of California, Berkeley Library School. Seminar on Library Education;
- (4) February 14. Dallas Independent School District. Seminar on School Libraries.

Mr. Ambach urged the consideration of a seminar on the issue of the connections among school library/media centers, public libraries, research libraries, etc., in order to be sure that networking is enhanced. Mr. Fry agreed that this would make a good fifth seminar. It was agreed that the staff would prepare a letter for the Chairman's signature to Secretary Bell urging his consideration of this fifth seminar, and pledging NCLIS support and participation.

Participants in the seminars will include trustees, lay persons, students, etc. Issue papers will be made available several weeks prior to the seminars.

It is expected that findings and recommendations on how the library field can support the Commission on Excellence would evolve from the seminars.

Recommendations emanating from the seminars will be taken into consideration as the Department of Education plans its future programs for library research and development, training, and other discretionary grant funding, and the Library Services and Construction Act.

Mr. Fry called for NCLIS' support, endorsement, and participation in the project.

It was MOVED by Carlos Cuadra, seconded by Margaret Warden, that an Ad Hoc Committee be established to study the report, "A Nation at Risk," and present its findings and recommendations at the January Commission meeting. Members of the Committee are: Gordon Ambach, Chairman; Helmut Alpers; Carlos Cuadra; and Julia Wu.

MOTION

Reference was made to the following two WHCLIST resolutions (1) Resolution #2 calling for NCLIS "to present a study to the American public on the National Library Imperatives to complement the Commission on Excellence in Education's report, 'A Nation at Risk,'" and (2) Resolution #8 calling for a 1989 White House Conference on Library and Information Services and preceding Pre-White House Conferences.

WHCLIST  
RESOLUTIONS

Mr. Benton requested that discussion of the WHCLIST resolutions be included on the January Commission agenda.

BESSIE B. MOORE  
REAPPOINTED

Miss Hashim announced that she had just received word that Dr. Bessie B. Moore was reappointed a Member of NCLIS for a five-year term, July 20, 1983, to July 19, 1988.

IFLA 1985  
COMMITTEE  
REPORT

Mr. Juergensmeyer reported that the IFLA 1985 Committee (John Juergensmeyer, Chairman; Charles Benton, Philip Sprague, and Louis Lerner, former NCLIS Member) will be meeting in Chicago at the end of the month. They will discuss establishing an information center at the IFLA Conference in Chicago in August 1985. The Committee will focus on goals at the first meeting and discuss budget and resources (outside funding, contributions, goods, and service). As a fringe benefit, it is anticipated that the developed "model information center" will be kept at NCLIS headquarters as an exhibit for use after the conference.

GUIDELINES FOR  
COMMISSIONER  
TRAVEL, EXPENSE  
AND SALARY

The Guidelines for Commissioner Travel, Expense and Salary (C.D. #83-24, Revised 11/1/83) were changed as follows:

MOTION

(1) It was MOVED by Jerald Newman, seconded by Gordon Ambach, that appointed but unconfirmed Commissioners may participate in Commission meetings and other Commission activities (without vote), and that their travel and other expenses will be reimbursed by the Commission. However, the Commission will not pay for travel and related expenses to confirmation hearings.

The motion was passed unanimously.

MOTION

(2) It was MOVED by Jerald Newman, seconded by Julia Wu, that Commissioners whose terms have expired may continue to participate in Commission meetings and other Commission activities (without vote) until their replacements have been confirmed. Travel and other expenses will be paid by the Commission.

The motion carried with one opposition. (Carlos Cuadra opposed the motion because he wanted to include the issue of salaries as well.)

MOTION

(3) It was MOVED by Julia Wu, seconded by John Juergensmeyer, that former Commissioners (Commissioners whose terms have expired and whose replacements have been confirmed) who have been requested by the Chairman to work on Commission activities, such as committees, will be paid under contract for travel and other expenses, but receive no salary.

The motion was passed unanimously.

MOTION

(4) It was MOVED by John Juergensmeyer, seconded by Jerald Newman, that Commissioners whose terms have expired, but whose replacements have not been confirmed, and appointed but unconfirmed Commissioners, will be paid a daily fee at a rate comparable to the daily salary rate of the Commissioners for their participation in Commission meetings and for other work as requested by the Chairman.

The motion carried with one opposition (Gordon Ambach) and one abstention (Helmut Alpers).

RESOLUTION  
HONORING  
MARTIN CUMMINGS

It was MOVED by Carlos Cuadra, seconded by Margaret Warden, that the Commission adopt the following resolution in honor of Dr. Martin Cummings:

WHEREAS, Dr. Martin Cummings, Director, The National Library of Medicine, has provided expert leadership in the international development of technology, databases, products and services, and techniques for the organization of knowledge; and

WHEREAS, other countries look to the United States for leadership in the information field because of Dr. Cummings' creative leadership; and

WHEREAS, the National Library of Medicine is well recognized for its vast medical collections and excellent service to the public under the directorship of Dr. Cummings,

NOW THEREFORE BE IT RESOLVED, that the National Commission on Libraries and Information Science recognizes Dr. Cummings' many contributions to the field of library and information services and extends its very best wishes to Dr. Martin Cummings upon his retirement as Director of The National Library of Medicine.

At the request of Mr. Juergensmeyer, draft agendas for calendar year 1984 will be prepared and distributed. Miss Hashim reminded the staff that future Commission meeting dates should be included on all agendas.

In order to allow early morning commuting, a suggestion was made that Commission meetings begin at 10:00 a.m. The Chairman will consider this suggestion. Miss Hashim reminded the Commissioners that they should plan to attend meetings on time and to stay through until the end of the session.

The meeting was adjourned at 12:00 noon.