



United States
National Commission on
Libraries and Information Science

DRAFT - May 29, 1991

**NCLIS MEETING
RADISSON PLAZA HOTEL
ALEXANDRIA, VIRGINIA
MAY 16, 1991**

COMMISSIONERS

PRESENT: Daniel Casey; Carol DiPrete, J. Michael Farrell;
Wanda Forbes; Jerald Newman; Elinor
Swaim, Vice Chairman; Barbara Taylor (non-voting)
(afternoon only); Julia Li Wu; and Chairman
Charles E. Reid, Presiding

COMMISSIONER-

DESIGNEE: Kay W. Riddle (non-voting)

FORMER

COMMISSIONERS

PRESENT: Lee Edwards, Former Vice Chairman;
Elinor Hashim, Chairman-Emeritus;
Bessie B. Moore, Vice-Chairman Emeritus

STAFF

PRESENT: Peter R. Young, NCLIS Executive Director;
Jean Curtis, WHC Executive Director;
Mary Alice Hedge Reszetar, NCLIS Associate
Executive Director; John G. Lorenz, Library
Statistics Coordinator; Sandra Milevski, Research
Associate; Frank Stevens, Special Assistant;
Barbara Lee Whiteleather, Special Assistant to
the Executive Director and Recording Secretary;
Jane Williams, Research Associate

GUESTS

PRESENT: Eileen Cooke, ALA, Washington Office;
Peyton Neal, Information Industry Association

In addition to the NCLIS briefing book, the Commissioners received a folder containing the following publications:

(1) **America 2000, An Education Strategy:** "a bold, complex, and long-range plan to move every community in America toward the national education goals adopted by President Bush and the Governors in 1990." [A red Sourcebook is being issued which will supersede this mustard-color pamphlet. The Sourcebook will be sent to all Commissioners and Advisory Committee Members.]

(2) **Public Libraries in 50 States and the District of Columbia: 1989.** A publication presenting data for public libraries in the U.S. in 1989 by the National Center for Education Statistics. The report is available in both hard copy and machine-readable diskette.

Chairman Reid called the meeting to order at 9:00 a.m.

The Members and staff of the National Commission on Libraries and Information Science welcomed Ms. Kay W. Riddle, Commissioner-Designee from Denver, Colorado.

MEETING AGENDA --

It was MOVED by Michael Farrell, and seconded by Carol DiPrete to approve the draft meeting agenda as submitted. The motion carried unanimously.

NCLIS MINUTES, JANUARY 23-25, 1991 --

It was MOVED by Michael Farrell, and seconded by Carol DiPrete to approve the NCLIS Minutes from the January 23-25, 1991 meeting as submitted.

The motion carried unanimously.

NCLIS-WHC A/C JOINT MEETING --

A joint meeting was held on May 14 and 15, 1991, with the Members of the NCLIS and the WHC Advisory Committee. The NCLIS Members expressed their opinion that combining the two meetings proved very worthwhile and time-saving. The Commissioners complimented the WHC staff on their informative presentations on the upcoming White House Conference. Jean Curtis stated, "I am very, very proud of the work of the WHC staff."

On Tuesday, May 14, all meeting participants physically toured/viewed the convention and hotel facilities which will be used during the White House Conference. The main purpose of the tour was to enable the Members and staff to preview the vast facilities and meeting locations so they will feel comfortable during the White House Conference.

WHC COMMITTEE REPORT --

WHCLIS PROPOSED RULES

During the joint meeting, the WHC Advisory Committee approved the following changes to the March 18, 1991, draft Proposed Rules to the WHCLIS:

- (1) Refer to State Librarians as Chief Officers of State Library Agencies;
- (2) Page 7, 2.8. Designated Seating -- [*Italics* denotes change]:
 3. *Chief Officers of State Library Agencies will be seated with the state delegation;*
 4. Honorary Delegates and Alternates;
 5. Official Observers, including International Observers;
 6. Staff;
 7. Registered Press;

8. Registered observers to the capacity of the meeting room.
- (b) Only Delegates and *Chief Officers of State Library Agencies*, authorized media personnel, and authorized Staff shall be admitted to the Delegate area for plenary sessions.

It was MOVED by Michael Farrell, Chair, WHC Rules Committee, and seconded by Carol DiPrete, to accept the two above changes recommended by the WHC Advisory Committee.

The motion carried unanimously.

Honorary Delegates

Mr. Casey asked if the WHC Chairman can appoint the NCLIS and WHC A/C Honorary Delegates to various committees, e.g., Topic, Conference Recommendations Committee, etc. At present, only Delegates, Delegates-at-Large, and Alternates may be on committees. Mr. Farrell stated that in his opinion, "When you start including people outside of the process, you create controversy and begin to dilute the Conference process." Rather, Mr. Farrell suggested, NCLIS and WHC A/C Members assist topic groups as facilitators or serve as moderators and/or consultants. [The Chair does have authority to appoint facilitators.]

To clarify the Commissioners' understanding:

- The Conference Management Committee (CMC) will be active prior to the Conference. The CMC will appoint the Delegates to the Topic, Theme, Credentials, Rules, and any other committees they deem necessary to establish to assist in orderly functioning of the Conference.
- The CRC has responsibility for coordinating and consolidating the several Topic Committee reports and recommendations on Theme Statements and Topic Statements and presenting them to Plenary

Sessions for Delegate action. The CRC shall elect a Chair and a Co-Chair from its membership at its first meeting.

Mr. Casey informed the Members that the WHC Committee to NCLIS recommends that the Chair of the White House Conference be given the authority to appoint NCLIS and WHC A/C Members to the various Conference Committees and **MOVED** that the Conference Chairman be able to appoint Members of the NCLIS and WHC Advisory Committee to WHC Conference Committees.

Mr. Farrell **MOVED** to reject the motion, stating, "I recommend strongly against expanding the Delegate/ Delegate-at-Large pool because that will cause you a myriad of problems in the Plenary Session and in the Topic Groups. There will be too many people speaking."

After considerable discussion,

*It was **MOVED** by Michael Farrell, seconded by Daniel Casey, that the CRC means the Committee of Delegates comprised of two individuals elected by each of the Topic Groups from among the members of the Topic Committee and nine individuals, who will be selected by the CRC from among Delegates, Delegates-at-Large, and those Honorary Delegates who are Members of the NCLIS or who are Members of the WHC Advisory Committee selected by the CRC.*

The motion carried unanimously.

Honorary Delegates

The Proposed WHC Rules state, Page 2, 1.5(c) "Honorary Delegates" means those individuals appointed to this status by the Advisory Committee. Honorary status is not transferrable. Honorary Delegates do not have voice [see next page for rules change] or voting rights.

The WHC Committee unanimously reaffirmed their recommendation that the Members of the WHC A/C and NCLIS have the right to speak at all functions associated with the White House Conference, as stated in the January 23-25, 1991 NCLIS Minutes. Mr. Newman noted that the Commission took this position which was not reflected by the Rules Committee.

Mr. Farrell stated this is a Conference of Delegates and Delegates-at-Large. The ability for public persons to speak at the plenary sessions would severely curtail the time of Delegates and Delegates-at-Large to speak. It could result in criticism and this was the concern of the Rules Committee. The Delegates and the Delegates-at-Large are the Conference and we are assisting them.

To clarify who shall have voice, Chairman Reid introduced the following statement:

"Alternates and Honorary Delegates have voice privileges at all Conference sessions other than plenary sessions which consists of all Conference Delegates. Alternates and Honorary Delegates may have voice privilege only when recognized by the Chair who will recognize Alternates and Honorary Delegates only after Delegates have had the opportunity to speak. Such voice privilege may be subject to time limitations imposed upon the Conference and by the physical limitations of the convention center and/or hotel meeting room facilities.

"Voice privileges at meetings of Conference Committees is limited to Committee members only. The order of Conference Committee members speaking at Committee meetings is determined by the Chair with all Committee members having an equal voice privilege status."

It was MOVED by Michael Farrell, Chair, Rules Committee, to adopt the above statement which allows voice privilege to Alternate and Honorary Delegates.

The motion carried unanimously.

On behalf of the WHC Committee, Mr. Casey asked, "What is the process for amendments to a motion on the floor?"

Mr. Farrell referred to the Proposed Conference Rules, Page 8, which reads:

"2.12 Making motions

(b) Motions and amendments on substantive matters shall be written and signed by the person who makes the motion and the person who seconds it. Such motions and amendments must be delivered to the Chair of the session prior to the session in which the motion or amendment will be introduced. In the alternative amendments from the floor must be made in writing signed by at least one Delegate from each of five units and presented to the Chair."

After discussion centering around amendments from the floor and how best to handle those resolutions, it was suggested that Section 2.12 (b) be changed to read:

Motions and amendments on substantive matters shall be written and signed by the person who makes the motion and the person who seconds it. Such motions and amendments must be delivered to the Chair of the session prior to the session in which the motion or amendment will be introduced. All motions and actions on

substantive matters must be made in writing and signed by Delegates from five units.

It was MOVED by Elinor Swaim, seconded by Daniel Casey, that Section 2.12(b) be changed, as submitted.

The motion carried unanimously.

Mr. Farrell stated, "I appreciate the Commissioners' comments. I think the changes we have made here today have been very good ones."

As requested by Mr. Casey and Ms. DiPrete, the *Revised Draft Proposed Rules* [to be dated May 16, 1991] will be distributed to the Members of NCLIS Members and the WHC Advisory Committee. They will, of course, also be sent to the Delegates and Alternates, and to the Chief Officers of State Library Agencies (COSLA).

Resolution Honoring Dr. Lee Edwards --

Chairman Reid recognized Dr. Lee Edwards, who served as a Member of NCLIS from July 20, 1985 to July 19, 1990. Mr. Reid stated that Dr. Edwards is now serving as a consultant to NCLIS. On behalf of the Commission, Chairman Reid presented a framed Resolution Honoring Dr. Lee Edwards. (Attachment I)

Chairman Reid stated, "I cannot think of a more able person to have served as my Vice Chairman prior to this year. Lee has been a fine Member and he will be extremely missed. I consider it a tremendous loss to the Commission as well as my personal loss." Mr. Newman reiterated Chairman Reid's comments and added, "Lee's major NCLIS accomplishment is in the international area, in particular the Guatemala City Conference, which put this Commission on the map and will be everlasting to the Commission's credit."

Dr. Edwards thanked the Members and staff, stating, "You are much too kind and much too generous. I have really enjoyed working with the Commission. We are serving as our founders intended for us to do -- that is to come to Washington and spend a couple of years giving of our talents, abilities, and knowledge to help the Federal Government. I will be pleased to keep working with the Members of the National Commission."

Post-WHC --

In response to the WHC Committee's request for post-WHC plans, Mrs. Curtis prepared a memo entitled "*Phase Out of WHCLIS*", dated May 14, 1991. A copy of that memorandum is attached.
(Attachment II)

It was noted that there will be a final audit at the end of the WHC and the audit cost has been included in the budget.

The Members of the Commission thanked Mrs. Curtis for her informative report.

During the National Conference, both NCLIS and WHCIS will be operating on a rotating "skeletal" basis allowing staff to attend and to be part of the Conference so they can "see the fruits of their labor". The WHC telephone number will be call-forwarded to the Conference site.

EXECUTIVE COMMITTEE RECOMMENDATIONS --

The NCLIS Executive Committee meeting was held on April 17-18, 1991. The Executive Committee submitted the following recommendations to the full Commission for their approval and adoption:

Policies and Procedures Manual

It was MOVED by Elinor Swaim, seconded by Carol DiPrete, to adopt the NCLIS Policies and Procedures Manual, subject to minor editorial revisions. Further, this Committee is charged with the responsibility of developing specific methods for maintaining and updating the Manual.

The motion carried unanimously.

FY 91 Financial Report

It was MOVED by Elinor Swaim, seconded by Daniel Casey, to accept the NCLIS FY 1991 Financial Report, as submitted.

The motion carried unanimously.

NCLIS Attendance at IFLA

Chairman Reid stated that because of the upcoming White House Conference he could not attend 1991 IFLA. Mr. Casey has previously indicated his desire to represent NCLIS at this year's IFLA Conference in Moscow. Mr. Newman indicated that, subject to Defense Department clearance, he would also like to attend.

It was MOVED by Michael Farrell, and seconded by Carol DiPrete, that the NCLIS budget include \$2,000 for IFLA, to be divided equally among Commissioners wishing to attend 1991 IFLA, subject to availability of funds.

The motion carried unanimously.

Chairman Reid designated Daniel Casey as the NCLIS Official U.S. Delegate to IFLA 1991; Mr. Jerald Newman was designated as the Alternate Delegate.

As part of the briefing material for the Conference, Mr. Young noted that the following status reports are included in the briefing book:

(1) International Program Activities, including Joint US/USSR Colloquium on Library Services to Rural Populations; Glenerin Declaration; and International Federation of Library Associations and Institutions (IFLA); and

(2) Cooperation with the State Department on International Conventions and Scientific Organizations Contributions (ICSOC).

At the Chairman's request, additional briefing material will be prepared for the Delegate and Alternate Delegate.

Pacific Northwest Hearings

Chairman Reid noted that in an effort to save both money and Commissioner/staff time, the Committee has cut back on the size of the site-visit teams and the number of sites to be visited.

It was MOVED by Elinor Swaim, seconded by Michael Farrell, that the NCLIS budget include \$11,000 for the Committee on Library and Information Services for Native Americans to conduct the Northwest site visits and hearing, subject to the availability of funds.

The motion was carried unanimously.

Chairman Reid noted that it is the Committee's intention to submit their final report to Congress by the first of the year.

Ad Hoc Committee on Library of Congress

It was MOVED by Wanda Forbes, and seconded by Daniel Casey, that the Ad Hoc Committee on Library of Congress be discharged.

The motion carried unanimously.

Chairman Reid encouraged the Commissioners to carefully read the Minutes of all Executive Committee meetings. [Page 9 of the Minutes will be changed to correctly spell the name of "Neal Conan."]

WHCLIST

WHCLIST has requested financial assistance in the amount of \$19,800 to help cover the cost of teleconferencing and office assistance. Mr. Young reported that he and Mrs. Curtis are carefully reviewing historical files on WHCLIST. At present, their request is not being honored by NCLIS or WHC. Mr. Reid stated that there will be written communication to WHCLIST "as soon as we are on firm legal ground."

SENATE HEARING --

Chairman Reid will testify before the Hearing of the Senate Select Committee on Indian Affairs, Chaired by Senator Inouye, HI, on May 23, 1991. Mr. Reid's testimony will include a preliminary summary report of the first three hearings held by the NCLIS Committee on Library and Information Services for Native Americans. Mr. Reid will be accompanied by Vice-Chairman Swaim, Committee Chair, and NCLIS staff members.

NCLIS RESOURCE CENTER AT WHC --

There will be an NCLIS Resource Center at the White House Conference, however, it will not require continuous staff attendance/assistance. The Resource Center will be stocked with multiple copies of:

- (1) *America 2000*, An Education Strategy, Sourcebook;
- (2) A brochure on NCLIS;
- (3) *NCLIS Annual Report 1989-90*, if published by GPO in time;
- (4) The printed version of the Principles of Public Information; and
- (5) *A Statistical Compendium* from "WHCLIST Connection."

It was decided to provide a copy of 2d version of "*A Statistical Compendium*" to the Chair of each delegation to WHCLIS. The WHC staff was given the responsibility for distribution.

Library Statistics --

Mr. Lorenz reported that plans are underway to hold a National Library Statistics Forum, involving both library/information management and public policy people at all levels of the library and information service profession.

Mr. Lorenz stated, "The National Center for Education Statistics (NCES) is one of the favored elements in the U.S. Department of Education in terms of present and future funding. Both the Administration and the Congress want more and better data on education and library service statistics on which to base future public policy. NCES has received an increase in funding of 600 percent over the last 7-8 years."

NCLIS Executive Director's Report --

Mr. Young announced that he has now served as the NCLIS Executive Director for ten months, and stated, "The learning curve continues to provide good lessons. I continue to experience the excitement, strong commitment, and the dedication of this small Federal independent Agency. Our Agency is concerned with the effective utilization of our Nation's educational resources, and this is critical, not only to the Commission but to the Conference and to the implementation of the recommendations coming out of the Conference."

Mr. Young explained that the major portion of his time is dedicated to the WHC, which will be held 55 days from today. Mr. Young stated, "I am impatient for the Conference to be held, so that I may focus attention on the more enduring concerns which are central to the Commission. It is the National Commission concerns that I really long to concentrate on and to work on much more intensively than I have been able to over the last ten months."

Mr. Young stated that additional programs/activities of primary concern are:

- **Library Statistics --** In fulfilling our mandate, how can we advise the President and the Congress if we do not begin to engage in analysis of the statistics? How can we further improve the library and information services of the Nation? How can the Nation's schools and educational systems be improved? It is through the turning of the corner from descriptive to analytical studies that national policy concerns emerge. These analytical questions will lead into policy questions relating to libraries and information services data.
- **Library and Information Services for Native Americans --** NCLIS needs to reach closure on this program so that we can move on to other specialized constituencies mentioned in the law, e.g., the economically, socially and handicapped/disabled Americans and

their concern about access to information and library resources in the future.

[Chairman Reid suggested that staff glean the implications for rural America from the preliminary report of the three Native American hearings held thus far. Mr. Reid noted that many of the problems of the Native Americans apply to Americans in economically and geographically poor regions, in general.]

- **Information Literacy --** How can we continue and improve NCLIS' program on information literacy? It is the school elementary libraries that are central and critical to the K-12 population. Hopefully, we can use the energy generated from the Conference and *America 2000* to focus Commission attention and programming on the role of elementary school libraries with regard to education.
- **Technical Amendments --** The absolute primary goal and priority of the Commission for the next year is to have the NCLIS Technical Amendments approved. The Commission needs to correct the impediment in the Commission's statutory cap of \$750,000 which would enable us to carry on the initial intent, wisdom, and energy of Public Law 91-345. [The Technical Amendments have been approved by the Office of Management and Budget and are now awaiting the appropriate legislation.]
- **Monthly Executive Director Reports --** The report is indeed very lengthy but its main purpose is to serve as a venue by which staff communicates with Commissioners.

Mr. Young concluded the Executive Director's Report by stating, "The staff support of this Commission -- as far as I am concerned -- is second to none. In addition to the on-board staff, we are fortunate to have detail and consultant staff. If we did not have the commitment and energy of those people, we, quite frankly, would not be where we are today. It is through the staff's commitment that this

Commission has been able to continue in existence and thrive under adverse budgetary conditions.

"It has been a pleasure working with the staff and knowing and working with the Commissioners over the last ten months. My plans for the next six months include: White House Conference, e.g., access issues; technical amendments; recognition of the Commission through our library and information constituents and association activities, i.e., presentation on WHC at the New England Library Association; presentation at the North Carolina Library Association; and attendance at an invitational seminar at Johns Hopkins University on "Knowledge Management in the Future".

"I'm overworked, but I'm happy and I am standing ready to serve! Thank you!" The Commissioners applauded Mr. Young for his very informative presentation. Chairman Reid reiterated how pleased he is with Mr. Young's performance, as well as the work performed by the entire staff.

NCLIS REPORTS TO CONGRESS --

Chairman Reid recommended that NCLIS prepare regular reports to Congress so that Congress is fully aware of the Commission's activities and its limited resources. NCLIS is operating with 50 percent of its staff authorization because of the budget limitations. Mr. Young was asked to identify programs that the staff is and is not doing. The Chairman noted that there are programs falling through the cracks, and we need to identify exactly where we stand and to let Congress know.

COMMENTS BY THE CHAIRMAN --

Chairman Reid thanked the Commissioners for their dedicated service and for their donation of much of their time. He stated that he was extremely pleased and impressed with the spirit of the Commission Members.

In summary, Chairman Reid noted:

- The actual White House Conference is very short lived, and we have to keep the flames alive. The Commission has to make sure that the implications of the White House Conference are reverberated to the 21st Century.
- Many of the papers, presentations, and speeches written by Mr. Young are worthy of publication. Mr. Casey, Chair, Public Affairs Committee, agreed and suggested that a news story on these papers be created for publication in professional journals.
- Staff monitoring of legislation has greatly improved over past practice. Commissioners are now receiving the new and proposed legislation in time for due response.
- The House Appropriations hearings went very well. OMB has approved a \$991,000 appropriation level for NCLIS, which cannot be taken advantage of because of the \$750,000 cap. [Dr. Bessie Moore and Mrs. Reszetar are planning to visit the Hill to discuss the Technical Amendments on Friday, May 17.]

NCLIS/WHC AUDIT REPORT --

Mr. Young prepared a memorandum entitled, "NCLIS Management Procedures in Response to Price Waterhouse Audit, September 30, 1990." The memorandum addressed concerns raised in the audit and proposed management procedures and practices to address the five concerns. [A copy of the memorandum was included in the briefing book].

PUBLIC AFFAIRS COMMITTEE REPORT --

NCLIS Scrapbook

Mr. Daniel Casey, Chair, Public Affairs Committee, thanked the Members of the Committee for their assistance. The *1991 NCLIS Scrapbook* containing press clippings for both NCLIS and WHC was displayed. Mr. Casey encouraged Commissioners to forward copies of news articles from their local newspapers to Barbara Whiteleather for inclusion in the Scrapbook.

1989-90 NCLIS Annual Report

The *1989-90 NCLIS Annual Report* has been submitted to the President and Congress. Copies of the report were included in the meeting packet. Ms. Williams noted that any inconsistencies in dates and terms of service will be corrected.

NCLIS Friends' Group

Mr. Casey reported that the Public Affairs Committee urges the creation of a Friends' Group of the National Commission and introduced the following Resolution:

Whereas, the value of Friends' Groups in support of all types of libraries is well established,

Whereas, a Friends' Group can be of tremendous help to the Commission by many worthy activities, e.g., raising funds, generating interest and support of Commission programs and efforts.

THEREFORE, The Members of the Public Affairs Committee MOVE that the National Commission establish a Friends' Group of the National Commission Co-Chaired by Bessie Moore, Vice-Chairman Emeritus and John E. Velde, Jr., Former Commissioner.

The motion carried in principle.

Chairman Reid supported the establishment of a Friends' Group, but cautioned the Committee to explore the legal procedures and ramifications for such a group. He also noted that, in his experience, Friends' Groups tend to be most valuable when reacting to specific programs/projects, purposes, and/or charges. Mr. Reid pointed out that NCLIS does not have the money to support a Friends' Group.

To support the Motion, Chairman Reid established a Steering Committee with Daniel Casey, Chair, and Bessie Moore, Vice Chairman Emeritus, Co-Chair, Commissioner Jerald Newman, John E. Velde Jr., Former Commissioner, and Commissioner Michael Farrell, as legal consultant. The Steering Committee is charged with the responsibility for determining the legal basis and Federal limitations involved in establishing a Friends' Group of the National Commission. In addition, the Steering Committee will present a plan of service, mission, and charge at the next Commission meeting.

PRINCIPLES OF PUBLIC INFORMATION --

Mr. Young reported that the NCLIS International Committee will consider a request to have international printings of the *Principles of Public Information*, particularly for the Third World Nations.

Chairman Reid referred the request to have international versions of the *Principles of Public Information* to the International Committee for review. Further, he urged Commissioners attending IFLA to hold a briefing session beforehand with Mr. Young to discuss agendas, one being an international version of the Principles.

RETREAT PLANNING --

Ms. DiPrete, Chair, Retreat Planning Committee, recommended the following:

- A Retreat for NCLIS Members is desirable;
- The Retreat should be two-days of deliberation. The Retreat could be scheduled from 9:00 a.m. to 9:00 p.m., with appropriate breaks;
- A professional facilitator should be retained;
- The specific purpose of the Retreat is to conduct intense strategic planning for NCLIS' course of action over the next two years.
- The committee recommended that the dates be the week of December 2-6, 1991, and that it be held in the Research Triangle, Raleigh/Durham, North Carolina.
- The Committee will operate within the FY 91 budget which includes \$3,000 for retreat expenses, subject to the availability of funds.
- There should be 3 to 5 staff members in attendance.
- Commissioners should make a commitment to attend for the full two days.

Mr. Reid stated that one topic for Retreat discussion is the question: How do you accomplish your goals under the limitations and restrictions of the Public Law?

After reviewing the proposed meeting calendar for FY 1992 and 1993:

It was MOVED by Jerald Newman, seconded by Julia Wu, to hold a regular NCLIS meeting on Thursday, January 30, and the NCLIS Retreat on Friday, January 31, and Saturday, February 1, 1992. The meeting and Retreat will immediately follow the ALA Mid-Winter Conference in San Antonio, Texas, thus reducing expenses by saving on travel costs and travel time for Commissioners and staff.

The motion carried unanimously.

Mrs. Whiteleather was asked to work with the Retreat Planning Committee and to make the necessary meeting and hotel arrangements. Mr. Lorenz mentioned that Former Commissioner Martin Goland is President of the Southwest Research Institute and may be able to host the Commission meeting.

EXECUTIVE COMMITTEE --

Mrs. Forbes stated, "As a former Member of the Executive Committee, I object to three day Executive Committee meetings and one day Commission meetings. I thought the Executive Committee was to plan the agenda; the Executive Committee is absorbing too much of the meat." Mr. Newman agreed with Mrs. Forbes' statement and asked the Chairman to consider if this is a cost effective way to proceed in the future. Mr. Newman asked, "Do we have to have an Executive Committee that meets formally on a regular basis, or should we have an Executive Committee that meets on an ad hoc basis when action is required?"

Chairman Reid agreed stating, "We want to make best use of the Executive Committee without letting the Committee take over the responsibility of the Commissioners." Mr. Young noted that the average cost for a two-day Executive Committee meeting in

Washington, D. C., is \$4,000; a three-day Executive Committee meeting is \$5,000; a full two-day Commission meeting in Washington, D.C. cost \$8,000 - \$10,000; a full Commission meeting out of town is \$10,000 - \$12,000.

Mr. Reid noted that if the Commission were at its full complement (15 Commissioners) it could not begin to afford to hold four, or even three, meetings a year without cutting space and/or staff.

Mr. Farrell recommended the use of teleconferencing (which may cost about \$200 - \$300). Commissioners, in general, agreed that teleconferencing could be effective; however, it would depend on the agenda. Chairman Reid stated his opinion that when using teleconferencing you do not have the personal touch or informal discussion, but added "It is certainly worth a try, and I have no objection to trying."

The Chairman will make a decision on Executive Committee meetings vs. teleconferencing after the White House Conference.

EXECUTIVE ORDER, PUERTO RICO --

Mr. Newman informed the Commissioners that Governor of Puerto Rico, Hernandez Colon, has issued an Executive Order on access to public documents. By this order, Governor Hernandez is limiting public document access to the people of Puerto Rico. An excerpt of that Executive Order follows:

"...hereby order all the agencies to establish internal laws needed for the search, evaluation, inspection and reproduction of public documents required by interested parties and that they establish the amounts or reasonable fees to be charged for such service so that they reflect the expenses for research and reproduction of the requested documents."

After discussion,

(1) It was MOVED by Jerald Newman, and seconded by Elinor Swaim, that the National Commission on Libraries and Information Science, views with great disdain the Executive Order of the Governor of Puerto Rico which, in effect, establishes official censorship concerning public document access in the Commonwealth of Puerto Rico.

The motion carried unanimously.

Mr. Newman presented a second resolution supported by the Puerto Rico's Republican statehooders, The Republican National Hispanic Assembly. The resolution backs both English and Spanish as official languages of Puerto Rico. Former Governor Luis Ferre, the founder of the pro-statehood New Progressive Party and Chairman of Puerto Rico's Republican Party chapter has vehemently opposed a law signed April 5 that makes Spanish the official language of Puerto Rico.

After discussion, the Commission adopted the following Resolution:

(2) WHEREAS, it has come to the attention of NCLIS that a resolution has been passed by the Legislature and signed by the Governor of the Commonwealth of Puerto Rico that Spanish is the only official language of the Commonwealth; and

WHEREAS, in the past both English and Spanish have been the official languages of the Commonwealth, giving the citizens of the Commonwealth the opportunity to take full advantage of both language cultures; and

WHEREAS, both languages afforded the citizens of the Commonwealth fuller economic opportunities, as well as educational and cultural opportunities.

RESOLVED, Therefore, the National Commission on Libraries and Information Science wishes to take note of this action and expresses its grave concern.

In discussing how best to handle the above motion and resolution, the Commissioners passed the following resolution:

(3) WHEREAS, the NCLIS has voiced their dismay and grave concern regarding the resolution passed by Governor of the Commonwealth of Puerto Rico establishing official censorship concerning public document access in the Commonwealth of Puerto Rico; and

WHEREAS, the NCLIS has voices their dismay and grave concern regarding the law signed April 5 making Spanish the official language of Puerto Rico.

RESOLVED, That the NCLIS Chairman will be given the prerogative to determine implementation of the Resolution (1), and Resolution (2). Further, the Chairman is given the authority to withhold action until consultation with appropriate government authorities.

Copies of the two news articles are attached. (Attachment III)

INVITATION FROM OCLC --

The Online Computer Library Center, Inc., (OCLC), through a request from Mrs. Swaim, has invited the NCLIS to meet at its facilities in Dublin, Ohio. Ms. Hashim, NCLIS Chairman-Emeritus, further extended the invitation on behalf of OCLC. Ms. Hashim noted that the OCLC 1992 Users Council will be meeting June 3-5. The 60-Member Users Council meeting will include distinguished speakers, and a lively interchange of views on major issues facing the library community.

The Members of the Commission were pleased to accept OCLC's invitation, and arrangements will be made to meet at OCLC in Dublin, Ohio, June 4 and 5, 1992. The Commissioners thanked Ms. Hashim and OCLC for their kind invitation.

ALA ANNUAL CONFERENCE --

At the Chairman's request, staff attendance will be kept to a minimum at the July 1991 ALA Annual Conference in Atlanta. Commissioners were asked to let Mrs. Whiteleather know where they will be staying so that she may let other Commissioners know.

STATE/NATIONAL LIBRARY CARD --

The idea of a State and/or National Library Card, as proposed by Fred Glazer, West Virginia State Librarian, ties very nicely into NCLIS' program for better and improved access for library and information services. Chairman Reid suggested that the Commission investigate the possibility of discussing this idea at the WHC. Chairman Reid stated his intention to pursue the concept of "The All America Library Card" with State Librarians and Mrs. Curtis prior to the Conference.

By unanimous agreement, the Commissioners stated:

The NCLIS supports the philosophical concept of equal access of library and information services through a nationwide card.

NEXT NCLIS MEETING --

The next NCLIS meeting will be held:

Grand Hyatt Hotel (tentative, pending WHC confirmation)

(202) 582-1234

1000 H Street, N.W.

Washington, D.C.

Tuesday, July 9, 1991

2:00 p.m. - 4:00 p.m.

and

Sunday, July 14, 1991

11:00 a.m. - 2:00 p.m.

The National White House Conference on Library and Information Services will be held:

Tuesday, July 9, through Saturday, July 13, 1991.

The meeting was adjourned at 4:00 p.m.

Attachments I - Resolution Honoring Dr. Lee Edwards

II - Memo re Phase Out of WHCLIS

III - News Articles re Puerto Rico

*RESOLUTION HONORING
DR. LEE EDWARDS*

WHEREAS, Dr. Lee Edwards is a world renowned and distinguished professor, educator, editor, and author; and

WHEREAS, Dr. Lee Edwards has served with distinction as a Member of the U.S. National Commission on Libraries and Information Science for the term July 20, 1985 to July 19, 1990; and

WHEREAS, he served as strong Vice Chairman, Chair of the Executive Director Search Committee, and Commissioner with devotion and dedication to the important work of the Commission; and

WHEREAS, he significantly broadened the perspective of the Commission as Chair of the International Commission; and

WHEREAS, he provided the creative leadership for one of the major achievements of the Commission during his tenure -- the development and promulgation of the *Principles of Public Information*; and

WHEREAS, his intellect, charm, and warm sense of humor have made serving with him a joy and working with him a pleasure; and

WHEREAS, he will be truly missed and well remembered by his friends and colleagues at the National Commission on Libraries and Information Science,

BE IT THEREFORE RESOLVED, That the Members and staff of the U.S. National Commission on Libraries and Information Science express their deep appreciation and sincere gratitude to Dr. Lee Edwards for his exemplary service on the Commission.

June 16, 1991

_____ Charles E. Reid, NCLIS Chairman

_____ Elinor H. Swaim, Vice Chairman

_____ Peter R. Young, Executive Director



The White House Conference on
Library and Information Services
1991

Memorandum

To: Dan Casey, Chairman
Ad Hoc Committee on Office Space Planning

From: Jean M. Curtis *JMC*
Executive Director

Subject: Phase Out of WHCLIS

May 14, 1991

The White House Conference on Library and Information Services will need all of the existing space on the third floor that is now in use. The eighth floor space will be reevaluated immediately upon the completion of the cleanup of the WHCLIS Operation Convention Hall. By close of business, July 14, we will know if any, or all of that space will be needed for storage or staff facilitation. The space on the third floor will be needed in its entirety until our close down date of December 30, 1991.

All Senior WHCLIS Staff, except Jim Price will be the working team to organize, plan, create and market the WHCLIS REPORT. Jim's detail from the Library of Congress will end at the completion of the Conference. Consultants from Carlson, for volunteer activities, and consultants for special events will be with us until approximately August 1, to complete all follow up reporting, correspondence and storing of records. Support staff will be needed for the whole process of the WHCLIS REPORT, as well as for the follow up correspondence to the Conference and the marketing of the REPORT.

All equipment that is in use now will be needed for the process described above, as will all office supplies. We maintain an equipment and supply inventory, and will have that updated well in advance of our December departure date. It would be counterproductive for us to engage in that process at this time due to the workload for the finalization and implementation on all plans for the WHCLIS.

Plans for after the Conference are at this time defined very broadly. The week of July 15, we will be reorganizing the office into Post Conference mode.

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The White House Conference is conducted under the direction of
The U.S. National Commission on Libraries and Information Science