

**FSCS Steering Committee Meeting
National Center for Education Statistics (NCES)
1990 K. Street, NW
8th Floor Conference Room
Washington, DC
December 4-6, 2000**

Minutes

The meeting was called to order on Monday, December 4 at 9:15. Each person introduced him/herself.

Attending were:

Steering Committee:

Elected: Lynn Shurden, Chair, J.D. Waggoner, Vice Chair/Chair Elect, Carolyn Ashcraft, Sondra Taylor-Furbee, Alan Zimmerman.

Appointed:

ALA: Mary Jo Lynch

COSLA: Amy Owen (representing Barratt Wilkins)

NCES: Adrienne Chute, Elaine Kroe, Jeffrey Owings

NCLIS: Denise Davis, Robert Willard

Data Collection Subcommittee Chair: Darla Cottrill

Data Use Subcommittee Chair: Keith Lance

Secretary: Libby Law

Guest:

Census: Teri Carter, Michael Freeman, Pat Garner, Joanna Lineback, Johnny Monoco, Cynthia Ramsey, Cindy Sheckells, Leslie Scott

ESSI: Cathy Burch

IMLS: Michele Farrell

NCES: Stephanie Brown, Joannell Porter, Jeffrey Williams

NCLIS: Abe Abramson, Kim Miller

Other: Diana Tope

RESULTS OF DATA ELEMENTS BALLOTS:

J.D. Waggoner reported the following data elements were adopted by the SDC's.:

Square Footage of each outlet. 46 Yes / 5 No

E-mail Address of the Director. 35 Yes / 16 No

Fax Number of the Director. 41 Yes / 10 No

NCES REPORTS AND UPDATES:

Jeff Owings reported:

Budget: Libraries are an important part of NCES and he is interested in showing how important libraries are to the education system. NCES is facing a flat line budget. Priority for the library division will be public, state, school and academic library surveys with less emphases on the federal library survey and the cooperative library survey. Emphasis will be placed on promoting awareness of data through more publications and press releases. The NCES goal is to move away from early release of data toward a more timely release of final data. Timeliness is the #1 priority.

FY99 Data: Delays in the collection of FY99 Public Library Data are a result in delays in the NCES application for clearance for collection of the data. On December 5, OMB clearance to collect the data for 3 more years (FY99, FY2000, and FY2001) was received. There was a general discussion about frustrations with delays in release of FY98 data and collection of FY99 data and for timely release of data so that it can be used. This resulted in the following general schedule:

The general schedule for release of FY99 data will be: Four (4) weeks after the last state submission of data (or after the cut-off date), Census will complete Edit of the data. The data and Census report will then go to NCES for review. Census will follow-up on any NCES concerns and begin Imputation. Preliminary data (prior to Imputation) will be posted in the Library Peer Comparison and Library Locator tools. Upon completion of Imputation, OMB adjudication take place and final data will be released.

10th Grade Longitudinal Study: The 10th Grade Longitudinal Study of students in 800 schools across the country will include data on students, parents, teachers, school administrators, and school library/media centers. Some questions on public library use will be included in 2002. Copies of the survey instrument will be made available after OMB Clearance.

Kindergarten Longitudinal Study: The Kindergarten Longitudinal cohort (not part of NCES Library Program Division) began in 1999. Public libraries have an opportunity to add questions to this survey.

Birth Cohort: The Birth cohort is scheduled to begin in a year.

FRSS Adult Programming: There has been a high response to the Fast Response Survey (FRSS) on programs for adults in public library outlets. It is now in the follow-up stage.

Academic and School Surveys: Jeff Williams reported on the academic library survey (data is due February 15 and libraries will receive a separate survey coded to link to IPEDS) and the school library/media center survey (this is a component of the school and staffing survey and the report is to be released in 2001.)

Library Peer Comparison and Library Locator: There was a discussion of date of data in the Library Peer Comparison (FY96 data) and the Library Locator (FY97 data). Marilyn McMillan, Chief Statistician, met with the group and after discussion agreed that carefully identified edited data prior to Imputation will be made available on both the

Library Peer Comparison and the Library Locator tools. There will be no early release of data in the future.

Mapping Project: Jeff Owings reported the end of the Westat Geo-mapping Project and the beginning of a project to Geo-map public library data on the School District Mapping Project. This is being incorporated into the MOU with NCLIS and is funded for the current year and next year.

NCLIS UPDATE:

Bob Willard reported on:

The Status of Commission appointments: He hopes that 4 Commission appointments will be confirmed in the next few days.

The Status of the Budget: The 106th Congress may defer to the 107th Congress for action on the budget.

Internet Studies: The 1994 study indicated that 20% of libraries were connected to the Internet. The latest study indicates 95% connectivity. A policy analysis publication is planned when NCLIS receives the new budget.

Sister Library Program: An analysis is planned for the last 12 months of this project. Currently looking for another agency to continue this program.

Annual Report: The FY99 Annual Report has just been released and the FY2000 Annual Report will be available in before July. Both reports will be distributed to regional depository libraries by NCLIS.

Archive of Government records: NCLIS has hired a consultant to work with them on archiving NCLIS historical records.

Assessment of Distribution of Government Information: NCLIS will submit a report to Senator Lieberman and Senator McCain on December 15, 2000. The report includes a proposal for a new federal organization located in the Executive branch and responsible for dissemination of information and submission of appropriate government records to Archives.

Bertot & McClure Study: Denise Davis reported on the 3rd stage of a 4-part study by Bertot and McClure. A focus group is scheduled for January 11, 2001, and a workshop on performance measures on January 14, 2001, both in D.C.

NISO Standards: A 2-day forum to be held on February 15-16 to discuss issues and value of library statistical standards (NISO).

NOMINATIONS FOR STEERING COMMITTEE:

There are 2 3-year terms to fill and two nominees are needed for each position. Lynn Shurden reported on results of contacts with those recommended for the Steering Committee. The committee reviewed the need to have geographical representation and to address issues of large libraries as well as small libraries. Many of those contacted indicated that they are unable to consider serving because of changes in job responsibility and other local issues. Seven SDC's indicated a willingness to run. Lynn will contact the following: Naomi Krefman (MI), Liz Gibson (CA), Marianne Kotch (VT), and Bruce Pomerantz (MN). Alternates will be: Frank Nelson, (ID), Jan Blakeley (OK), and Pam Gilchrist (TN)

ELECTION OF OFFICERS:

Carolyn Ashcraft was elected vice chair/chair elect.

HISTORICAL DATA ELEMENTS:

Pam Gilchrist (TN) has offered to work on compilation of historical information about each data item. J.D. Waggoner, Denise Davis and Kim Miller indicated that they are willing to help with this. Lynn Shurden will contact Pam Gilchrist.

ATTENDANCE AT PROFESSIONAL DEVELOPMENT CONFERENCE:

There was a general discussion about adoption of guidelines for SDC and guest attendance at the Annual Professional Development Conference. Adrienne Chute said it is up to the Steering Committee to set rules for Vendor and Contractor participation/attendance at the Professional Development Conference. Alan Zimmerman drafted a proposal, which was revised and adopted by the Steering Committee. (See Attached)

Copies of the guidelines will be sent to SDC's with the conference invitation. Copies will also be made available at the Conference and on the NCLIS LSP website.

DATA COLLECTION AND RELEASE:

Emphasis will be on the timely release of data. Elaine Kroe is responsible for the management of the Public Library Survey. Census will conduct data editing. Elaine Kroe will review the data provided by Census and notify Census of any issues/concerns she has identified. Census will follow-up with the State. This brings the process more closely in line with other NCES survey management.

Marilyn McMillen, Chief Statistician NCES, approved the use of preliminary data files only in the Peer Comparison and Locator tools. These data are edited but not imputed for each library. Final edited and imputed files will be released concurrently with the E.D. Tabs.

NCES will work with Census to release public library data as it is submitted/locked.

CY99 DATA SUBMISSION (FY98 DATA) SCHEDULE:

Data will be available the Summer 2001 or sooner. There will be no early release file.

CY2000 DATA SUBMISSION (FY99 DATA) SCHEDULE:

The closeout for data submission will be March 9. Mentors are to inform SDC's that CENSUS will impute for library data not submitted by the closeout date.

February 15 is the deadline for eligibility for the Keppel Award.

Adjudication will be expedited (May – August 1)

CY2001 DATA SUBMISSION (FY2000 DATA) SCHEDULE:

There will be no change in WinPlus software for FY2001 in order to get back on schedule. Collection of FY2000 data (CY2001 Collection) is tentatively scheduled for May-August with release of data 6-7 months after the deadline.

FY2001 Data Collection Software will be available at the March 2001 Professional Data Conference.

COSLA RESEARCH AND STATISTICS UPDATE:

Amy Owen reported on work to build consensus and to assemble data to support early re-authorization of LSTA.

STEERING COMMITTEE AND SUBCOMMITTEE OBJECTIVES:

Steering Committee: The Objective to Improve Communication with COSLA, Research and Statistics Committee has been achieved and will not appear in the 2001 Objectives. A new 2001 Objective for the Steering Committee is "Address comments and suggestions made at the annual Professional Development Conference".

Data Collection: A new 2001 Objective is "Update edit checks."

Data Elements: A revised 2001 Objective is "Implement new data elements".

Data Use: A revised 2001 Objective is "Promote awareness and use of NCES WEB Based Tools".

Data Conference: The tentative date for the 2002 Professional Development Conference is March 24-27, 2002.

J.D. Waggoner proposed the adoption of the changes for the 2001 Committee and Subcommittee Objectives. The motion was 2nd by Carolyn Ashcraft. It passed unanimously.

LISTSERV:

PLRS will no longer be available after the end of December. NCLIS will establish several listserv's: one for SDC's and people associated with the survey, one for FSCS Steering Committee, others as needed.

NCES FELLOWS PROGRAM:

Kim Miller distributed information about the NCES Cooperative System Fellows Program for 2001. The next program will be held in Washington, DC May 11, 2001. Applications are due March 16, 2001.

FRSS – TRAINING:

There was discussion of the process for a Fast Response Survey (FRSS) to look at technology related training. The general cost of a FRSS, including publication of results, is \$250,000. It was suggested that the committee develop questions and have it ready to go if funding becomes available. Jeff Owings indicated a willingness to consider group priorities.

PRO'S AND CONS OF STEERING COMMITTEE MEETING:**PRO:**

Involvement by Jeff Owings and fast response to issues identified during the meeting
Census/NCES staff

Brisk walk to meetings each morning

Reinstatement of September 2002 Steering Committee Meeting in September

Comfortable meeting space at NCES office

Visit from Chief Statistician at NCES

J.D.

OMB Clearance received during meeting

Joanell and Cathy's help

White Board mapping of LSP timeline to get back on schedule and commitment by all to getting back on schedule.

Focus of group on following the agenda and the collaborative atmosphere

Issues that needed forcing were moved forward

Amy's Attendance

CON:

Separate meeting space

Hotel & Hotel amenities

Failure to meet in September

Secured Restrooms

Loss of Early Release files

Lack of familiarity with library statistics program by Senior NCES staff

OMB Clearance delay

Lack of date/location for 2002 Professional Development Conference

Lack of tour of NCES facility

Subcommittee Chair left early

Barratt Wilkin's absence

NCES meeting space, phone/fax/e-mail issues

SUBCOMMITTEE REPORTS (The following are drafts. I have sent draft to each subcommittee chair. Each chair is to send a full report to Kim Miller.)

DATA COLLECTION SUBCOMMITTEE:

Attending were: Darla Cottrill (chair), Carolyn Ashcraft, Sondra Taylor-Furbee, Elaine Kroe, Patty Garner, Mike Freeman

Census has identified several revisions for edits. The Web address will be moved from the central library to the administrative record and Metropolitan Service Area (MSA) code will be collected to the outlet level

Tolerance levels for edit checks will be revised.

NCES & Census edits will be combined for one edit check done by Census. Elaine Kroe will have a final review, but all edits requiring a response from a SDC will be done by Census.

Turn around time should improve dramatically with a mandatory deadline; fine tuning edits and the final edit procedure.

States reporting same figures for 98 data as for 97 will be contacted by the mentor for that particular state.

The Web Address will be moved from the Outlet File to the Administrative Entity File.

DATA CONFERENCE SUBCOMMITTEE:

Attending were: Sondra Taylor-Furbee (Chair), Carolyn Ashcraft, Darla Cottrill, Denise Davis, Pat Garner, Libby Law, Jeffrey Owens, Al Zimmerman

There was a discussion about conference space available at Embassy Square Suites. The size of the rooms is adequate but hands-on training may not be possible since there is no Internet connectivity. Jeff Owens and the NCES staff will investigate to see what arrangements can be made. There was a discussion about making sure future contracts address this issue.

The program was reviewed with the full Steering Committee. Draft agenda follows report.

Highlights are:

The draft program outline prepared by Sondra Taylor-Furbee was reviewed. Only one luncheon, the awards luncheon, will be included.

New SDC training is to include a quick overview of data element definitions including why items are collected.

The Nominees for Steering Committee will be contacted regarding the concurrent session on data quality, data use, data collection. Each will be asked to make a 15-minute presentation on a topic they identify.

The Mentor Session Question was discussed. The same general opening questions will be retained. The Mentor Session will then move on to questions about the Implications and Issues in moving to electronic data collection at the local level, how states are handling statewide consortia database counts, and Patron Authentication Issues. Other issues may be how states are addressing the e-book issue.

A breakdown of the Business Meeting will include: Votes for new Steering Committee members by 9am, Announcement of new Steering Committee members. Report on Mentor Sessions, Review of 2002 Objectives, Pro's/Con's of Conference.

There was a discussion of dates for the 2002 Professional Development Conference. Cathy Burch (ESSI) expressed concerns about the difficulty in locating hotels willing to accept government rates in the Spring. The general consensus was that there is insufficient time to contact SDC's about scheduling the Conference at a different time of the year. Cathy is to try to find a location in late March (24 – 27) in the Washington area. A StLA Survey Steering Committee Meeting will follow the Conference.

Sondra Taylor-Furbie will complete the program and send the draft to Jeff Owings. NCLIS will mail invitation for Conference the 2nd week of January and notice posted to the Steering Committee.

Al Zimmerman drafted wording for guidelines for conference observers:

FSCS Professional Development Conference Attendance Guidelines

The FSCS Professional Development Conference is primarily intended to provide State Data Coordinators (SDC) with FSCS program training and to provide SDCs with the opportunity to review recent developments in fields related to library data collection and use.

Invited conference attendees include FSCS State Data Coordinators, FSCS Steering Committee members, NCLIS staff, NCES staff, Census Bureau staff, and program presenters and speakers, and conference guests. Other interested parties may attend the conference as observers at their own expense.

Conference observers may attend all general session programs, concurrent session programs, luncheon and awards presentations, and the closing business session. (Unless prior arrangements have been made, meals will not be provided for observers.) Observers will be seated after invited attendees are seated.

It is expected that observers will refrain from participation in general open session discussions, and that they will not take part in any question and answer periods following presentations. Observers may respond to questions only if called upon by a program presenter to reply to a question.

Observers are welcome to confer with conference attendees during conference free time, but not during regularly scheduled conference programs. SDCs are expected to attend the conference programs.

DRAFT
FSCS PROFESSIONAL DEVELOPMENT CONFERENCE
March 25-28, 2001
THEME: DATA QUALITY

Sunday March 25, 2001

12:00	Registration of State Data Coordinators	Kim Miller/ ESSI
1:00 p.m.	Welcome and Introduction	Lynn Shurden
	History of FSCS	Keith Lance
	Role of NCES/NCLIS/ALA/COSLA	Steering Committee
2:00	Data Elements /Definitions	J.D. Waggoner
	Structure of Data	Steering
	Committee	
3:00	break	
4:00	WinPLUS demo	Census Staff
5:30	Reception – cash bar and snacks	Kim / ESSI

Monday March 26

8:00	Registration	Kim /ESSI
9:00	Welcome	Lynn Shurden
	Introduction of New SDCs	Sondra Taylor-Furbee
	Introduction of nominees for Steering Committee	Lynn Shurden
	NCES Updates	Jeff Owings
	NCLIS Updates	Bob Willard
	IMLS Updates	Jane Heiser
	COSLA Statistics Committee Updates	Barratt Wilkins
10:00	Break	
10:15	SPEAKER ON IMPORTANCE OF QUALITY DATA	Mary Jo Lynch
11:00	Beginning of discussion of data elements	J.D. Waggoner &
	Committee	
12:00-1:30	Awards Luncheon	
	Keppel Awards	Lynn Shurden,
NCLIS, NCES	Keith Eckard Award	Keith Lance

1:30-3:45 Data Definitions General Session
Committee

J.D. Waggoner &

Review of new FSCS definitions
Proposals for new data elements

3:45 Break

4:00 Concurrent Session 1

<p>1 New Data Coordinators WinPlus training Census Staff COMPUTER ROOM</p>	<p>2 NCES Library Locator/Peer Comparison Tool Uses NCES Staff</p>
<p>3 Outcomes Project Report and for LSTA Keith Curry Lance & Rochelle Logan</p>	<p>4 Eckard Award Speaker or demo of Geocoding software</p>

Tuesday March 27

9:00 Gates presentation

10:00 COSLA Panel

Barratt Wilkins

10:45 Break

11:00 Concurrent Session 2

<p>1 SDC Candidates Data Use at the state level</p>	<p>2 WINPLUS Census Staff COMPUTER ROOM</p>
<p>3 John Bertot Statistics and Performance Measures for Public Library Networked Services</p>	<p>4 Keith Lance and Al Zimmerman Using Excel to analyze data</p>

12:15 Lunch on own

2:00 Concurrent Session 3

<p>1 Using data Diane Carty , Sandi Long, One other panel member needed</p>	<p>2 Leslie Scott ESSI Policy Analysis</p>
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3 Panel on Training Issues for electronic forms and electronic measures Indiana, Texas, Iowa	4 Hands on Session for importing files Need Computer room
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- 3:00 Break
- 3:30 Chat with Jeff on continued development of FSCS
- 4:00 Mentor Breakout Sessions: Questions:
How did it go?
How is your state dealing with statistical gathering and analysis of statewide or consortia databases

Wednesday, March 28

- 9:00 State Data Coordinator's Caucus
- 10:00 Business Meeting
 - Report on Mentor Sessions
 - Goals of the Steering Committee
 - Announcement of new Steering Committee Members
 - Other business
 - Plus/Deltas
- 11:30 Adjourn
- 12:00 FSCS Steering Committee Working Lunch
 - Includes new and old Steering Committee Members
- 1:30 Adjourn

DATA ELEMENTS SUBCOMMITTEE:

Attending were: J.D. Waggoner, Chair, Adrienne Chute, Denise Davis, Mike Freeman, Elaine Kroe, Keith Lance, Libby Law, Mary Jo Lynch, Johnny Monaco, Amy Owen (representing Barratt Wilkins), Jeff Owings, Lynn Shurden, Diana Tope, Al Zimmerman.

Concern was expressed regarding delays in release of FY98 data and collection of FY99 data and the need to get back on schedule with collection of FY2000 and FY2001 data. The committee indicated a willingness to forgo the addition of the 3 new data elements in CY2001 (FY2000 data) collection cycle if this will speed the collection of the FY2000 data.

Mike Freeman reported there will be some changes to the FY2001 software to facilitate tracking of address changes. Elaine Kroe pointed out edits for the 3 new data items do not require any prior year data relationships. Also, the CMSA code should be in both the outlet and the administrative files.

Jeff Owings expressed an interest in adding data items related to education.

A proposed deadline for CY99 data submission of March 9 was suggested.

The committee reviewed data provided by J. D. Waggoner about ProQuest Usage. The committee recommends that only one electronic data element be proposed for consideration at the Conference. The proposed item is "Views" using the John Bertot definition. Denise Davis indicated that she will discuss the proposed data element at midwinter (January). Denise Davis and J. D. Waggoner will prepare a comprehensive justification and post information about the proposed data element on the Listserv.

Other data element issues to be considered next year are: Financial, Training, Impact of electronic books on current definitions (Volumes, Circulation, Subscriptions, Device). A Fast Response Survey (FRSS) may be considered for Training.

Review the schedule for voting on new data elements and by-laws. Concern that the vote will need to take place in early spring to get everything back on schedule.

DATA USE SUBCOMMITTEE:

Attending were: Keith Lance (Chair), Lynn Shurden, J.D. Waggoner, Mary Jo Lynch, Adrienne Chute, Jeffrey Owings, Cynthia Ramsey, Michael Freeman

At the end of December PLRS listserv will be discontinued. NCLIS will assume responsibility for maintaining a closed list for SDC's and those associated with data submission, and a closed list for the Steering Committee. Keith Lance will review the list of other's currently on the PLRS listserv and based on this information NCLIS will determine if other listserv's are needed.

The trend analysis 1992-96 is complete and the report will be released Jan/Feb 2001 on the WEB.

Eckard Award. Several nominations have been received. The winner may be a SDC.

ED TAB highlights pages will be arranged with services first and money to follow.

There was discussion of the committee developing questions for a FRSS on Technology Training issues.

Keith Lance questioned the use of imputed data in Peer Comparison and Library Locator tools. Imputed data should be used for national level information and not appear at either the state level or individual library level.

TO DO:

Census: To incorporate relevant data from Elaine Kroe's editing notes into the Census edit process.

Census: Will look at edit history to identify areas of meaningful edits.

Adrienne Chute: To identify process for obtaining access to entire preliminary file (merged, edited but not yet imputed) by states, which have submitted data, and by others associated with FSCS.

Pat Garner: Send e-mail with due dates to Chief Officers and to SDC's with follow-up fax to Chief Officers.

Elaine Kroe: Prepare a letter (to be mailed by Census) informing SDC's of deadline and requirements for submission of CY99 data.

Keith Lance: Post notice on PLRS net of deadline for submitting FY99 data

Keith Lance and Kim Miller will inform SDC's about changes in the location of the Listserv.

Keith Lance to work on preliminary questions for a FFS on training.

Mentors: notify SDC's:

Data collection Schedule: Keppel by February 15, closeout March 9.

Census will be responsible for imputation for data that is not submitted by the closeout date: March 9.

MSA Code: Will be at Outlet level

WEB address: Will be at Administrative Level only. Census will transfer from the Central Library to the Administrative file so SDC's do not need to update WEB addresses in all outlets (only the WEB address for the Central library needs to be correct).

Mentors: Work closely with states which have new state librarians (GA, MS, ND,NJ, NV) and new SDC's.

Mentors: Monitor data submission by SDC's and provide timely follow-up if problems are anticipated.

Kim Miller: Send the Professional Development Conference invitation to SDC 2nd week of January.

Kim Miller: Work with Lynn Shurden on a special letter to be sent to new SDC's. The letter will be signed by Lynn Shurden but mailed by NCLIS.

NCLIS: Weekly update posting of status of states submitting data

Amy Owen: Notify Barratt Wilkins that as of December 31, the COSLA listserv will no longer be available.

Jeff Owings and the NCES staff: Investigate alternatives to see what arrangements can be made for Internet connectivity at Embassy Square Suites and hands-on training for SDC's.

Lynn Shurden: Contact Pam Gilchrist regarding the compilation of historical information about each data item. (**Note: J.D. Waggoner, Denise Davis, and Kim Miller will work with Pam Gilchrist.**)

Sondra Taylor-Furbee: Send copies of the Guidelines for attendance to SDC's with the conference invitation. Copies will also be made available at the Conference.

Sondra Taylor-Furbee: Notify SDC's of Mentor Session question about Counting use of statewide and consortia databases and Patron Authentication Issues. The same general opening questions will be retained. The Mentor Session will then move on to questions about the Implications and Issues in moving to electronic data collection at the local level, how states are handling statewide consortia database counts, and Patron Authentication Issues. Other issues may be how states are addressing the e-book issue.

Sondra Taylor-Furbee: Contact Steering Committee nominees regarding topics to be included in the concurrent session.

Sondra Taylor-Furbee: Have the conference program to Jeff Owings by December 15.

Sondra Taylor-Furbee: Follow-up on Nevada regarding status of submission of FY99 data.

J. D. Waggoner and Denise Davis: Prepare a comprehensive justification for the new Electronic Data Item: Views and post information about the proposed electronic data element on the Listserv prior to the Conference.

Al Zimmerman: To send final FSCS Professional Development Conference Attendance Guidelines to NCLIS

FSCS Professional Development Conference Attendance Guidelines (Note: Al Zimmerman has the final wording)

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Conference observers may attend all general session programs, concurrent session programs, luncheon and awards presentations, and the closing business session. Observers are encouraged to pre-register. (Unless meals have been paid in advance, meals will not be provided for observers.)

It is expected that observers will refrain from participation in general open session discussions, and that they will not take part in any questions and answer periods following any presentations. Observers may respond to questions only if called upon by a program presenter to replay to a question.

SDC's are invited to the conference, and travel and lodging are paid with the expectation that they will attend all conference sessions. Observers are welcome to confer with conference attendees during conference free time, but not during regularly scheduled conference programs.

Please confirm this schedule. I couldn't read all of the writing on my copy. I also notice that StLAS has both a Mail-out , date due and data release date for the survey. I hope we will work toward that for FSCS

TIMETABLE OF DATA COLLECTION AND RELEASE

